

# KIRTLINGTON PARISH COUNCIL

18<sup>th</sup> March 2020

Dear Sir / Madam

## NOTICE OF COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held in the Village Hall  
**on Tuesday 24<sup>th</sup> March 2020 at 7.00 p.m.**

*R M Powles*, Clerk

AGENDA	
1	Apologies
2	Declarations of pecuniary interests / other conflicts of interest
3	Approval of the Minutes of the meeting held on 18 <sup>th</sup> February 2020
4	District & County Councillor Reports To note: matters as reported
5	Possible council iniquoracy or prohibition of public meetings because of Covid-19 – <b>to consider</b> : delegation of functions to the Clerk and/or Emergency Committee
6	Annual village summer events (Lamb Ale, KITE Festival, Village Fete)  To note: updates on possible cancellation because of potential restrictions on public gatherings  - Lamb Ale (Friday 5 <sup>th</sup> to Monday 8 <sup>th</sup> June) including Hebborn's Funfair - KITE Cultural and music festival , Kirtlington Park 12 <sup>th</sup> – 14 <sup>th</sup> June 2020 - Village Fete (Saturday 27 <sup>th</sup> June)
7	Highways and road safety; footpaths  <i>Place-making and traffic calming, further to OCC Highways trial commenced June 2019:</i> To note: updates from Roads and Traffic Sub-committee To note: OCC County Councillor's Priority Fund for further traffic calming measures, receipt of grant of £1,429.66
8	Parish Council Assets (maintenance)  To note, update ref: key maintenance tasks including arboriculture (Sports Field and Play Area – see next Item)  To note: Greens mowing season commenced Tuesday 10 <sup>th</sup> March, at £165 per fortnightly cut (2019 at £150 per cut). To note: Community Service work scheduled to commence 15 <sup>th</sup> March (footpath and other clearance) - cancelled  Other (non-maintenance): to note – matters as reported  Gravel Pit field: to note, KWACS training session (scythe peening), Saturday 4 <sup>th</sup> April.
9	Village Hall, Sports Field and Play Areas

(9)	<p>For information: KVMHC Committee, matters to report</p> <p>For information / update: Sports field non-mowing maintenance, Sports Field outfield maintenance</p> <p>To note: Mole control completed week of 16<sup>th</sup> March, at £200 (approved at meeting of 10<sup>th</sup> December 2019)</p> <p>To note, updates re: rolling of Sports field (roller hire approved at meeting of 14<sup>th</sup> January 2020)</p> <p>To note, ref storm damage to second Leylandii Sports field adj. Cornbrash: Sylva quotation £960 + VAT to fell and clear</p> <p>To note: both Leylandii, clearance of logs and brush, Wednesday 25<sup>th</sup> March</p> <p><b>To consider:</b> fell first Leylandii trunk, same location, at £120.00+ VAT</p> <p><b>To consider:</b> fell remaining 1 x exposed Leylandii (TCA required), same location, at £380 + VAT</p> <p>To consider: minor works to Cedars to allow clearance for mowing</p> <p>For information / update: Play Area</p>
10	Planning
(i)	MCNP
	<p>To note, updates:</p> <ul style="list-style-type: none"> <li>- MCNP Older Person's housing survey: MCNP report received.</li> <li>- MCNP policy PC2 in support of a health facility at Heyford Park: MCNP Health sub-group to submit paper to the County Council's Health Overview and Scrutiny Committee (HOSC) in April</li> </ul>
(ii)	Monthly planning application schedule
	<p><b>To note:</b> updates on planning applications in the parish – Clerk's report</p> <p>19/02888/F - Kirtlington Post Office Stores, Change of Use of Shop to Residential, alterations to front window and two new roof lights: Permission refused (6<sup>th</sup> March)</p>
(iii)	Other:
	<p>To note: 19/02550/F: Great Wolf Resorts (USA) proposals for development to expand Bicester Hotel and Golf Club (Chesterton) into a Family Waterpark and Hotel Resort. Cherwell DC Planning Cttee 12<sup>th</sup> March: permission refused</p>
11	Correspondence
	To note: matters as reported
12	Finance
	<p><b>To consider and approve:</b> Monthly receipts and payments</p> <p>To review and adopt: Risk Review 2019-2020 (Assets, Financial and Governance) – recommendations: Level of risk: no changes; inspection tour of assets to be undertaken spring/summer 2020</p>
13	Date of the next Parish Council meeting
14	Date of the Annual Parish meeting
15	Councillors' reports and items for future agendas
	<p><i>Minor matters of information not elsewhere on the agenda (not for debate/decision) and items for future agendas:</i></p> <p>To note: matters as reported</p> <p><i>Future agendas</i></p> <p>Ongoing: Highways and traffic calming (Sub-committee progress)</p> <p>Ongoing: KITE Cultural and music festival, Kirtlington Park 12<sup>th</sup> – 14<sup>th</sup> June 2020</p> <p>Ongoing: Parish Council assets – monitoring and maintenance</p>