

KIRTLINGTON PARISH COUNCIL
Minutes of the Parish Council Meeting
held remotely (Zoom) Tuesday 15th December 2020 at 6p.m.

Present: Ms Trudy Brock, Mrs K Buckingham-Fry, S Jenkins, Mrs R Powles (Clerk), D Richardson (Chairman)

In attendance: None

	Action
<p>1. <u>Apologies</u></p> <p>Cllr Griffiths, Oxfordshire CC.</p> <p>2. <u>Declarations of pecuniary interests / other conflicts of interest</u></p> <p>None.</p> <p>3. <u>Approval of the Minutes of the meeting held remotely on 17th November 2020.</u></p> <p>The minutes of the meeting were approved.</p> <p>4. <u>Approval of the Minutes of the meeting held remotely on 27th November 2020.</u></p> <p>The minutes of the meeting were approved.</p> <p>5. <u>District & County Councillor Reports</u></p> <p>None.</p> <p>6. <u>Covid-19 emergency / Government restrictions on public gatherings</u></p> <p>Oxfordshire was now in Tier 2 of the restrictions.</p> <p>7. <u>Highways and road safety; footpaths</u></p> <p><i>Place-making and traffic calming further to OCC Highways trial commenced June 2019:</i></p> <p>Updates and recommendations of Roads and Traffic Sub-Committee; Cllr Richardson invited Cllr Buckingham-Fry to report on the rescheduled remote meeting with OCC Highways members. This meeting was arranged because discussion had not been possible at the remote Cherwell DC Parish Liaison meeting in November. OCC Highways members attending were Dave Catling, Ms Jo Cox, Joseph Kay, Eric Stevens and Mike Wasley. Ms Cox indicated that allocation of any S106 monies were not within her remit. With regard to negative impact of HGV routing Mr Kay said Highways would consider this as part of their April-May Transport review and determine accordingly which communities were most affected. Cllr Buckingham-Fry asked that the impact on Kirtlington be considered at the first stage of the review but was advised that the review process did not permit this. Cllr Buckingham-Fry also asked that the B430 be upgraded to an A-road (at present many HGV routes were via Kirtlington to avoid the B-road). She was advised of Highways' concerns for the impact on Middleton Stoney, and of the long-standing resistance to such a change at Weston-on-the-Green. Councillors discussed whether an approach should be made to other villages via the Sub-Committee to request other routes be made available to HGV's, and suggested such an approach was unlikely to bear fruit and if changes were achieved it was doubtful that they would make a difference. Councillors noted that enforcement of HGV routing lay with Trading Standards, not the Police.</p> <p>Timber planters: Cllr Buckingham-Fry said the sleepers had been delivered and a mock-up was being built; for the time being two of the three planters would remain empty while nearby properties considered their desirability at those locations. The quantity of soil needed was not yet known.</p> <p>"20 is Plenty" signs: Councillors discussed designs provided by the School and recommended that the images were simplified and maximised to enable them to be seen by drivers.</p>	KBF

<p>Wheellie bin traditional “20 is Plenty” stickers: Councillors approved the purchase by the Sub-Committee of 200 stickers at £150. The Traffic Sub-Committee proposed that households along the A4095 have two stickers each.</p>	
<p>Application to County Councillor Priority Fund: further information on cost details was awaited but the Council approved an application to the fund, for place-making.</p>	DMR
<p>Yellow road-side markings indicating possible traffic-calming build-outs (A4095, South Green): Councillors noted that requests for similar had been made for the north end of the village.</p>	
<p>The Council noted its thanks to Nick Fry for his work in cleaning signage and tidying of roadside verges and to Mrs Hawkesworth for her work to tidy the verge at the Bletchington Road junction.</p>	
<p>Councillors discussed whether to request formally a 20 mph limit through the village (County Councillors had recently voted in support of this in built up areas including rural parish communities). Councillors considered that such a limit would make little difference as speeding (over 30 mph) was on the approach roads, not through the village itself. It was suggested it would be more fruitful to complete the place-making scheme and then address again what OCC Highways could provide. The need to present the traffic calming options to the village and ascertain the community’s wishes was also noted as important. It was agreed that Sub-Committee membership could investigate further OCC Highways’ criteria for such a limit and establish to what extent OCC Highways would progress it.</p>	KBF
<p>TCA (works to trees in a Conservation Area) application for Crown-lifting of Lime Trees opposite the Dashwood on South Green along the A4095: Quotations had been received from Town & Country Trees (£432 incl VAT) and Bowards (£480 incl VAT); it was resolved to accept the Town & Country Trees quotation.</p>	RMP
<p>Volunteer clearance of leaves from Molly Minns Lane: the Council noted especial thanks to Dr Helen Macbeth for her initiation and co-ordination of this task.</p>	
<p>8. <u>Parish Council Assets (maintenance)</u></p>	
<p><i>Key maintenance tasks including arboriculture (Sports Field and Play Area – see next Item)</i></p>	
<p>Maintenance and repair tasks to be included in the Draft Budget 2021-2022 (Parish Council meeting January 2021): Cllr Jenkins and the Clerk had circulated suggestions for consideration, as the basis for a schedule of ongoing outdoor (grounds, footpaths etc) and asset maintenance tasks which might be carried out on a paid basis (e.g. two days/month), subject to budget provision. Councillors would be asked to consider whether current funding allowed a sum to be set aside or whether the Precept should be raised to facilitate this. It was acknowledged that in the 21st century most people wanted to pay someone else to perform such tasks. Cllr Brock offered to find out how much the County Council would pay for similar work.</p>	TB
<p>Kirtlington Tree Project (Community Orchard in Gravel Pit field): Cllr Richardson reported that Mrs Hawkesworth had applied for funding from the Tree Council. The Committee has asked if the Parish Council might consider contributing to the cost of the fence separating the orchard from the remaining grazing area, and had received three quotations in the region of £1,700 to £1,800. Councillors noted that the land was already provided <i>gratis</i>, and it was recommended that rent be obtained from the grazing, with effect from April; Cllr Richardson would liaise accordingly. Ady Podbery had advised he could flail mow the wider verges round the orchard trees but it would soon be impossible to mow between them. Mrs Willcock had suggested sliding poles instead of a gate between the two sections; the Clerk would confirm with Mrs Willcock this was a practical solution.</p>	DMR RMP
<p>Purchase of replacement dog bin, Crowcastle Lane: the Council resolved to purchase an Earth Anchors’ pedal operated bin (as installed at the Quarry) at £445.14 incl VAT (installation tool cost to be refunded on return). The Council resolved to accept Mr Honey’s quotation of £160 for installation of the bin including Postcrete supply at about £10.</p>	RMP
<p>9. <u>Village Hall, Sports Field and Play Areas</u></p>	
<p>The Council noted that the Village Hall remained closed because of the damaged main hall ceiling.</p>	
<p>Play House (log cabin) in the Sports field Play Area: this had been removed. Several parishioners had requested a replacement and offered donations. The Clerk would liaise with Mr Rob Spencer who had offered to organise crowdfunding and would contact the School for information on the supplier of the timber Fort and whether safety and insurance were factors in the construction of a new cabin. Quotations would be needed for a replacement.</p>	RMP
<p>Play Bark purchase for Sports field Play Area: this would be purchased at the same time as the soil for the timber</p>	KBF/

<p>planters. Cllrs Richardson and Buckingham-Fry offered to help spread it out.</p> <p>Sports field and football: Cllr Jenkins recommended that the Toro blades be cleaned and sharpened, and suggested a repairs service in Kidlington; Councillors agreed.</p>	<p>SJ/ DMR</p> <p>SJ</p>
<p>10. <u>Planning</u></p> <p>(i) Mid-Cherwell Neighbourhood Plan: no updates to report.</p> <p>(ii) Monthly planning application schedule (new application details since the previous meeting): Councillors noted the report; there were no objections to pass on to the Planning Sub-Committee.</p> <p>(iii) (a) Great Lakes UK Ltd (“Great Wolf”) - PINS Case number APP/C3105/W/20/3259189, appeal against refusal (12th March 2020) of planning permission (application number 19/02550/F) to be determined by Inquiry to commence 9th February 2021, deadline for submission of any additional comments to PINS is 27th November 2020:</p> <p>The Council had submitted to PINS a re-iteration of its opposition to the proposals.</p>	
<p>11. <u>Kite Festival, Kirtlington, summer 2021</u></p> <p>The festival website advertised the dates as 11th to 13th June 2021. Councillors noted there was no known clash with other regular village summer events. The Clerk would contact Cherwell DC officers in the New Year for further information.</p>	<p>RMP</p>
<p>12. <u>Correspondence</u></p> <p>There was no outstanding correspondence to address.</p>	
<p>13. <u>Finance</u></p> <p>(i) Monthly receipts & payments: the Council approved the proposed payments (schedule as presented to the meeting, to be attached to the approved Minutes).</p> <p>The Council approved a sum in the region of £100 for the purchase of gifts for the Planning Sub-Committee. Cllr Buckingham-Fry would assemble gifts for the Traffic Sub-Committee.</p>	<p>RMP KBF</p>
<p>14. <u>Date of the January 2021 meeting</u></p> <p>This was confirmed as Tuesday 19th January, at 6 p.m. and would be held remotely by Zoom.</p>	
<p>14. <u>Councillors’ reports and items for future agendas</u></p> <p><i>Minor matters of information not elsewhere on the agenda (not for debate/decision):</i></p> <p>Cllr Richardson had reported to FixMyStreet a 2” diameter hole in the Bletchington road surface near the A4095 junction with what seemed to be a sink hole beneath; barriers and markers had been noted at the site but as yet no repair had been carried out.</p> <p><i>Agenda items for future meetings:</i></p> <p>January 2021: Approval of the 2021-22 Draft Budget. January 2021: Rumble strips, Heyford Road north end of village January 2021: Frequency of Parish Council meetings Ongoing: Highways and traffic calming (Sub-committee reports) Ongoing: Parish Council assets – monitoring and maintenance Subject to co-option of additional Councillors: confirmation of KPC roles/ reps and Sub-Cttee membership (no Annual Council element to May 2020 KPC because of Covid-19 legislation)</p>	
<p>The meeting closed at 7.50 p.m.</p> <p>Signed D M RICHARDSON Chairman</p> <p>Date 19 JAN 2021</p>	

