

# KIRTLINGTON PARISH COUNCIL

3<sup>rd</sup> June 2021

Dear Sir / Madam

## NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held  
on **Tuesday 8<sup>th</sup> June 2021 at 6.00 p.m.**

*R M Powles*, Clerk

1	Apologies
2	Declarations of pecuniary interests / other conflicts of interest
3	Approval of the Minutes of the meetings held remotely on 4 <sup>th</sup> May 2021 ( <i>circulated / posted on Village Website</i> )
4	District & County Councillor Reports  To note: matters as reported  To note, results of Local Elections held on 6 <sup>th</sup> May 2021 - Nigel Simpson elected as Oxfordshire CC Councillor for Kirtlington & Kidlington North, replaces Carmen Griffiths; Patrick Clarke elected as Cherwell DC Councillor for Fringford & Heyfords, replaces James Macnamara. Oxfordshire County Council: Lib Dems, Labour and Greens have formed coalition to form the new administration
5	Covid-19 emergency / Government restrictions on public gatherings  <i>Government roadmap for lifting lockdown, updates as reported v/v any significant local impact:</i>  <b>From 17<sup>th</sup> May:</b> Six people or two households can meet indoors; Indoor entertainment such as museums, theatres, cinemas and children's play areas can open; Adult indoor group sports and exercise classes can start up again; outdoor entertainment, such as outdoor theatres and cinemas can open; Performances and large events will be subject to limits - for indoor events they can be at half capacity or 1,000 people, and outdoors they can be at half capacity or 4,000 people - whichever is lower. For large venues (at least 40,000 capacity) up to 10,000 will be allowed to attend  <b>No earlier than 21 June:</b> All legal limits on social contact will be removed; No legal limits on the number of people who can attend weddings, funerals and other life events. From April, the government will run pilots for events such as large weddings, festivals and work conferences. This will help to determine how measures such as enhanced testing might allow large groups to attend without social distancing  To note/updates: Village Fete (currently Saturday 17 <sup>th</sup> July)
6	Highways and road safety; footpaths  <i>Place-making and traffic calming further to OCC Highways trial commenced June 2019:</i>  To note: updates and recommendations of Roads and Traffic Sub-Committee  To note/updates: place making and pilot schemes for County's 20 mph proposals  <b>To consider:</b> South Green fingerposts (to Church, Village Hall and Car Park) – Shelley Signs quotation for replacement in recycled plastic opposite Dashwood; £426 incl delivery and ( <b>compare</b> Fitzpatrick Woolmer £464.40 incl delivery and VAT)

	<p><b>To consider further</b> – repairs / additions to South Green fingerposts at Manor House and West House:  <i>Manor House fingerpost “Church” arm – with Clerk since April, can be refitted</i>  <i>West House fingerpost “Church” only, missing second arm missing for years, potential for replacement arm</i></p> <p>To note, update: Community Speedwatch</p> <p><i>OCC Highways verges maintenance; village footpath maintenance; village bridleways:</i></p> <p><b>To note:</b> Delegation to KPC of OCC crass cutting of wide verges (OCC to pay KPC £724 in April-May, for two cuts between May and November); confirmation sent to OCC and The Landscape Group Company; date for first cut to be advised.</p> <p>To note, updates: boulder protection of degraded footpath to west of Pound adjacent to Gravel Pit field (vehicle traffic, parking)</p> <p>To note: Pigeon Lock signage to village centre, potential for review</p> <p>To note: Crowcastle Lane bridleway status, OCC Countryside Access team advice ref field gate to south of Stud entrance</p>
7	<p>Parish Council Assets, including maintenance</p> <p><i>Key maintenance tasks including arboriculture; Sports Field and Play Area – see next Agenda Item</i></p> <p><b>To consider/schedule:</b> asset maintenance (Parish Council or community) inspection tour dates: to be arranged from 12<sup>th</sup> April</p> <p>To note/updates: Churchyard Extension project</p> <p>To note: Kirtlington Tree Project (Community Orchard in Gravel Pit field) – updates</p> <p><i>To note: updates as reported on any other asset non-maintenance matters</i></p>
8	<p>Village Hall, Sports Field and Play Areas</p> <p>To note: KVMHC Committee, matters to report</p> <p><b>To consider:</b> vehicle speed and safety at Car Park approach (follows damage to driveway wall at Honeoye)</p> <p>To note: RoSPA Play Safety annual safety inspections of Sports field and Roman Close Play Areas confirmed for July (date not known), fees: Non Commercial Play Areas - £68.50 + VAT per play area; any additional items over five per play area - £3.50 + VAT per additional item</p> <p>To note: updates ref Sports field mowing and outfield maintenance</p> <p><b>To consider:</b> Parishioner offers of benches for sports field</p> <p>To note, confirmed: Bletchington Concert Band to practice on Terrace, Tuesday evenings June to July</p> <p>To note / updates: arboricultural intervention/felling of gale-damaged Leylandii, Sports field adj Cornbrash boundary</p> <p>To note, updates: replacement timber Play House (Sports field Play Area), supply of three additional side rails</p>
9	<p>Planning</p>
(i)	<p>Mid-Cherwell Neighbourhood Plan (MCNP)</p> <p>To note: updates as reported</p> <p><b>To note: 18-00825-HYBRID (Heyford Park) KPC Chairman’s letter 14<sup>th</sup> May to LPA Case Officer, requesting details of progress since granting of permission on 5<sup>th</sup> November 2021 with reference to Planning Conditions and the establishment of a monitoring group (traffic impact)</b></p>

(ii)	Monthly planning application schedule
	To note: updates on planning applications in the parish
(iii)	Other
	<p><b>To consider:</b> Parish Council-owned land: response to speculative approaches from property developers</p> <p><b>To note:</b> 19/02550/F (“Great Wolf”), PINS Case number APP/C3105/W/20/3259189 : Appeal allowed, 11<sup>th</sup> May 2021</p> <p><b>To note:</b> Parish Council endorses parishioner letter to John Howell MP, cc Victoria Prentice MP, expressing grave concern at PINS decision</p>
10	Correspondence
	To note: matters as reported:
11	Finance
	<p><b>To consider and approve:</b> Monthly receipts &amp; payments</p> <p>Annual Governance and Accountability Return (AGAR) 2020-2021:</p> <p>To receive and note: the Annual Internal Audit Report</p> <p>To consider and approve: the Annual Governance Statement (AGAR Section 1)</p> <p>To consider and approve: the Annual Accounting Statements (AGAR Section 2)</p> <p>To note: the period for the exercise of public rights (inspection): 9<sup>th</sup> June to 20<sup>th</sup> July 2021</p>
12	Date of the next Parish Council meeting
	<i>NB, Tuesday evenings 8th June to 27th July - Bicester Concert Band to play on Village Hall terrace, weather permitting, but Main Hall (Village Hall) is free Friday evenings except Friday 16<sup>th</sup> July</i>
13	Councillors’ reports and items for future agendas
	<p><i>Minor matters of information not elsewhere on the agenda (not for debate/decision) and items for future agendas:</i></p> <p><b>To note:</b> matters as reported including:</p> <p>To note: Planning Sub-Committee – Cllr Jenkins confirms retirement from role as of May meeting</p> <p>To note: Traffic Sub-Committee – all members confirmed as continuing</p> <p><b>To note:</b> items for future agendas:</p> <p>June/later: safety v/v traffic speed at entry / exit Village Hall Car Park</p> <p>June/later: Pigeon Lock signage to village centre</p> <p>Ongoing: Highways and traffic calming (Sub-committee reports)</p> <p>Ongoing: Parish Council assets – monitoring and maintenance</p>