

# KIRTLINGTON PARISH COUNCIL

11<sup>th</sup> October 2021

Dear Sir / Madam

## NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held  
on **Tuesday 19<sup>th</sup> October 2021 at 6.00 p.m. in the Village Hall**

*R M Powles*, Clerk

1	Apologies
2	Declarations of pecuniary interests / other conflicts of interest
3	Approval of the Minutes of the meeting held on 14 <sup>th</sup> September 2021 ( <i>circulated / posted on Village Website</i> )
4	Approval of the Minutes of the meeting held on 28 <sup>th</sup> September 2021 (as circulated / posted on Village Website)
5	District & County Councillor Reports  To note: matters as reported
6	Covid-19 emergency / Government restrictions on public gatherings  <i>Government roadmap for lifting lockdown, <b>updates as reported</b> v/v any significant local impact:</i>  <i><b>From 19<sup>th</sup> July:</b> <u>most</u> legal limits on social contact removed; no legal limits on the number of people who can meet, attend weddings, funerals and other life events; mask wearing recommended in some settings/if crowded; outdoor meeting still recommended, mask wearing required in some shops/public transport.</i>  <b>For review:</b> Parish Council meeting format with regard to continuing Covid safety concerns
7	Highways and road safety; footpaths  <i>(i) Place-making and traffic calming further to OCC Highways trial commenced June 2019:</i> <b>To note / updates:</b> pilot schemes for the County's 20 mph proposals, update from OCC 20mph Steering Group <b>To note and consider:</b> updates and recommendations of Roads and Traffic Sub-Committee To note, updates: planters, flashing School Crossing signs <i>(ii) OCC Highways verges maintenance; village footpath maintenance; village bridleways:</i> To note, updates: parishioner request for memorial bench, Highways verge Gossway fields, near to northbound bus stop To note, updates: delegation to KPC of OCC crass cutting of wide verges To note, updates: Pigeon Lock signage to village centre, potential for review To note, updates: degraded footpath to west of Pound adjacent to Gravel Pit field (vehicle traffic, parking v/v pedestrian access) To note, updates: other footpath maintenance

8	Parish Council Assets, including maintenance
	<p><i>Key maintenance tasks including arboriculture; Sports Field and Play Area – see next Agenda Item</i></p> <p>To note, updates: asset inspection and maintenance (Parish Council or community)</p> <p><b>To note, updates:</b> replacement Parish notice boards</p> <p>To note, updates: Churchyard Extension project</p> <p>To note, updates: Gravel Pit field / Kirtlington Tree Project (Community Orchard in Gravel Pit field)</p> <p><b>To note and consider:</b> Pond wall repairs</p> <p><i>To note: updates as reported on any other asset non-maintenance matters</i></p> <p>Removal (June 2021) by Cherwell DC of damaged memorial bench from Quarry</p>
9	Village Hall, Sports Field and Play Areas
	<p>To note: KVMHC Committee, matters to report</p> <p>To note, updates: Sports field Play Area</p> <p>To note, updates: Sports field mowing and outfield maintenance</p> <p>To note, updates: Roman Close Play Area</p>
10	Planning
(i)	Mid-Cherwell Neighbourhood Plan (MCNP)
	To note: updates as reported; MCNP AGM and Forum meeting, Wednesday 15 <sup>th</sup> September, 7.30 p.m.
(ii)	Monthly planning application schedule
	<p><i>To note: updates as reported on planning applications in the parish</i></p> <p>21/03350/TEL, Street Record Station Road Kirtlington, Proposed 5G Telecommunications Installation, (WHP Telecoms Ltd, on behalf of CK Hutchison Networks (UK) Ltd</p>
(iii)	Other
	<p>To note, ref: <b>Cherwell District Council Planning Policy Consultation 29<sup>th</sup> September 2021 To 10<sup>th</sup> November 2021 – Cherwell Local Plan Review – Community Involvement Paper 2: Developing our Options –</b></p> <p>Planning Policy Dept additional webinar briefings for Parish Councils Tuesday 19<sup>th</sup> October / Wednesday 20<sup>th</sup> October 6.30 p.m. to 8 p.m</p>
11	Correspondence
	<p>To note: matters as reported</p> <p>Bus use questionnaire</p>
12	Finance
	<b>To consider and approve:</b> Monthly receipts & payments

13	Date of the next Parish Council meeting
14	Councillors' reports and items for future agendas
	<p><i>Minor matters of information not elsewhere on the agenda (not for debate/decision) and items for future agendas:</i></p> <p><b>To note:</b> matters as reported including:</p> <p>Big Green Week (September) WI litter pick at North Green</p> <p><b>To note:</b> items for future agendas:</p> <p>Ongoing: Highways and traffic calming (Sub-committee reports)  Ongoing: Parish Council assets – monitoring and maintenance  Safety v/v traffic speed at entry / exit Village Hall Car Park</p>

