

# KIRTLINGTON PARISH COUNCIL

12<sup>th</sup> January 2022

Dear Sir / Madam

## NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held  
on **Tuesday 18<sup>th</sup> January 2022 at 6.00 p.m. in the Village Hall**

*R M Powles*, Clerk

1	Apologies
2	Declarations of pecuniary interests / other conflicts of interest
3	Approval of the Minutes of the meeting held on 7 <sup>th</sup> December 2021 ( <i>circulated / posted on Village Website</i> )
4	District & County Councillor Reports  To note: matters as reported
5	Covid-19 and continuing impact on Parish Council meetings and public gatherings  <b><i>Government's Plan B from 8<sup>th</sup> December 2021:</i></b> mask wearing compulsory in most public indoor venues other than hospitality; masks compulsory on public transport; people should work from home if they can.  <b><i>Updates as reported</i></b> v/v any significant local impact.  To note, since May 2021: Parish Councils required to meet physically but NALC and local government organisations continue to lobby Government to allow option to meet virtually; petition to allow option to meet virtually set up by The Association of Democratic Services Officers (ADSO) and Lawyers in Local Government (LLG) via Change.org.
6	Highways and road safety; footpaths  <b><i>(i) Place-making and traffic calming (further to OCC Highways trial commenced June 2019):</i></b>  <b>To note:</b> Public consultation (OCC) on Kirtlington proposed 20 mph and 40 ph limits, consultation ends 4 <sup>th</sup> February 2022.  <b>To note:</b> other updates from OCC 20mph Steering Group.  <b>To note and consider:</b> updates and recommendations of Roads and Traffic Sub-Committee, including Community Speedwatch  <b><i>(ii) OCC Highways verges maintenance; village footpath maintenance; village bridleways:</i></b>  To note, updates: Field gate adjacent Crowcastle Lane bridleway  To note, updates as reported: other footpath maintenance
7	Parish Council Assets, including maintenance ( <i>Sports Field and Play Area – see next Agenda Item</i> )  <b><i>Key maintenance tasks including arboriculture; asset inspection and maintenance (Parish Council or community)</i></b>  To note, updates: Parish notice board(s), repairs / replacement  To note: Pond wall repairs commenced early December

	<p><b>To note updates and consider:</b> recommendation for replacement tree at North Green at site of felled Red Chestnut</p> <p>To note / updates: Kirtlington Tree Project (Community Orchard in Gravel Pit field)</p> <p>To note / updates, Gravel Pit field: hedge trimming, 9<sup>th</sup> December</p> <p>To note / updates: Gravel Pit field grazing and maintenance (topping)</p> <p><i>To note: updates as reported on any other asset non-maintenance matters</i></p> <p><b>To consider:</b> Parish Council asset maintenance – priority actions</p> <p><i>To note: updates as reported on any other asset non-maintenance matters</i></p>
8	Village Hall, Sports Field and Play Areas
	<p>To note: KVMHC Committee, matters to report</p> <p><b>To note, updates:</b> Post Office offer of outreach service to follow Kirtlington Postmistress resignation effective February 2022: venue required, also liaison with Village Hall Management Committee/others</p> <p>To note, updates: Sports field Play Area, Sports field mowing and outfield maintenance</p> <p>To note: gale-damaged Leylandii, Sports field adj Cornbrash boundary, felled 23<sup>rd</sup> December (follows permission for 5 day notice to fell, 21/03927/TCA).</p> <p><b>To note and consider, updates:</b> recommendations for replacement planting for the Leylandii, also for dead Elm south of Play Area</p> <p>To note, updates: Roman Close Play Area</p>
9	Planning
(i)	Mid-Cherwell Neighbourhood Plan (MCNP)
	To note: updates as reported
(ii)	Monthly planning application schedule
	<p><i>To note: updates as reported on planning applications in the parish, including:</i></p> <p>(i) 21/04128/AGD New Barn Farm Bletchingdon Road Erection of a farm building for storage of hay, straw and farm machinery (follows 21/03594/AGN, New Barn Farm, erection of farm building, Prior Approval required): Parish Council objection submitted 21<sup>st</sup> December 2021, target determination date 4<sup>th</sup> February 2022.</p> <p>(ii) Clerk's monthly planning application report, as circulated</p>
(iii)	Other
	<p><u>21/02214/F</u> – Cherwell Concrete Enslow Wharf Station Road Enslow RETROSPECTIVE - Operational development for the installation and operation of conveyor, hoppers and tank storage plant for concrete distribution PARISH Bletchingdon Cherwell DC Target decision date: 11<sup>th</sup> February 2022</p>
10	Correspondence
	<p>To note: matters as reported (<i>if not covered under other items</i>)</p> <p>Kite Festival (Kirtlington Park) 2022 and Lamb Ale Weekend, 10<sup>th</sup> to 12<sup>th</sup> June 2022 – updates</p>

11	Finance
	<p><b>To consider and approve:</b> Monthly receipts &amp; payments (Clerk's report)</p> <p><b>To consider and approve:</b> Precept request, 2022-2023</p> <p><b>To consider and approve:</b> Kirtlington Parish Council's draft Budget 2022-23</p> <p><b>To note:</b> County Councillor Priority fund 2022-2023, application deadline 31st January 2023</p>
12	Date of the next Parish Council meeting
13	Councillors' reports and items for future agendas
	<p><i>Minor matters of information not elsewhere on the agenda (not for debate/decision) and items for future agendas:</i></p> <p><b>To note:</b> matters as reported</p> <p><b>To note:</b> items for future agendas:</p> <p>Ongoing: Parish Council assets – maintenance recommendations  Subject to confirmation, post January 2022 meeting: Kite Festival Kirtlington Park: attendance by U-Live (promoters)  February: invitation to Fairground company (e.g. Hebborn's) to attend Lamb Ale 10<sup>th</sup> to 12<sup>th</sup> June 2022  February: confirm mowing contracts (Greens, Sports field, verges) for 2022 season  Ongoing: Highways and traffic calming (Sub-committee reports)</p>