

KIRTLINGTON PARISH COUNCIL

1st December 2021

Dear Sir / Madam

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held
on Tuesday 7th December 2021 at 6.00 p.m. in the Village Hall

R M Powles, Clerk

1	Apologies
2	Declarations of pecuniary interests / other conflicts of interest
3	Approval of the Minutes of the meeting held on 19 th October 2021 (<i>circulated / posted on Village Website</i>)
4	District & County Councillor Reports To note: matters as reported
5	Covid-19 and continuing impact on public gatherings From 19th July 2021: most legal limits on social contact removed; no legal limits on the number of people who can meet, attend weddings, funerals and other life events; mask wearing recommended in some settings/if crowded; outdoor meeting still recommended, mask wearing required in some shops/public transport. Updates as reported v/v any significant local impact To consider: a form of delegated authority if Covid-19 prevents the convening of a Parish Council meeting in a reasonable time, such as that proposed by Oxfordshire Association of Local Councils (Newsletter for member councils November 2021): <i>"In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk, in consultation with the Chair, Vice-Chair shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place."</i>
6	Highways and road safety; footpaths (i) Place-making and traffic calming (further to OCC Highways trial commenced June 2019): To note / updates: pilot schemes for County 20 mph proposals / update from OCC 20mph Steering Group; Community Speedwatch To note and consider: updates and recommendations of Roads and Traffic Sub-Committee (ii) OCC Highways verges maintenance; village footpath maintenance; village bridleways: To note, delegation to KPC of OCC grass cutting of wide verges: OCC S101 signed and sealed agreement received, OCC to arrange payment of agreed sum £724 p/a to KPC To note, updates: parishioner request for memorial bench, Highways verge Gossway fields, near to northbound bus stop

	<p>To note, updates: degraded footpath to west of Pound adjacent to Gravel Pit field (vehicle traffic, parking v/v pedestrian access)</p> <p>To note, updates: Field gate adjacent Crowcastle Lane bridleway</p> <p>To note, updates as reported: other footpath maintenance</p>
7	<p>Parish Council Assets, including maintenance (<i>Sports Field and Play Area – see next Agenda Item</i>)</p> <p><i>Key maintenance tasks including arboriculture; asset inspection and maintenance (Parish Council or community)</i></p> <p>To note, updates: replacement Parish notice board(s)</p> <p>To note: Pond wall repairs scheduled early December</p> <p>To note and consider: recommendation for replacement tree at North Green at site of felled Red Chestnut</p> <p>To note: builders skips at North Green verges</p> <p>To note / updates: Kirtlington Tree Project (Community Orchard in Gravel Pit field); Committee proposal to plant hedge along new fence; proposal for replacement gate with easier pedestrian/buggy access</p> <p>To note / updates, Gravel Pit field: hedge trimming scheduled early December</p> <p>To note / updates: Gravel Pit field grazing and maintenance (topping)</p> <p><i>To note: updates as reported on any other asset non-maintenance matters</i></p> <p>For consideration: Parish Council assets, potential for income generation</p>
8	<p>Village Hall, Sports Field and Play Areas</p> <p>To note: KVMHC Committee, matters to report</p> <p>To note and consider: Post Office offer of outreach service to follow Kirtlington Postmistress resignation effective February 2022: venue required, also liaison with Village Hall Management Committee/others</p> <p>To note, updates: Sports field Play Area, Sports field mowing and outfield maintenance</p> <p>To note: gale-damaged Leylandii, Sports field adj Cornbrash boundary, permission granted 5 day notice to fell (follows 21/03927/TCA), felling scheduled for 23rd December</p> <p>To note and consider: recommendations for replacement planting for the Leylandii, also for dead Elm south of Play Area</p> <p>To note, updates: Roman Close Play Area</p>
9	<p>Planning</p>
(i)	<p>Mid-Cherwell Neighbourhood Plan (MCNP)</p> <p>To note: updates as reported</p>
(ii)	<p>Monthly planning application schedule</p> <p><i>To note: updates as reported on planning applications in the parish</i></p> <p>(i) 21/03350/TEL and 21/03452/TEL56 (Telecommunications Prior Approval) – determination 3rd December Street Record Station Road Kirtlington, Proposed 5G Telecommunications Installation, (WHP Telecoms Ltd, on behalf of CK Hutchison Networks (UK) Ltd</p> <p>(ii) 21/03594/AGN, New Barn Farm, erection of farm building, Prior Approval required</p> <p>(iii) Clerk’s monthly planning application report, as circulated</p>

(iii)	Other
	To note: <i>Cherwell District Council Planning Policy Consultation 29 September 2021 to 10 November 2021 – Cherwell Local Plan Review – “Community Involvement Paper 2: Developing our Options” – Parish Council comments submitted</i>
10	Correspondence
	To note: matters as reported (<i>if not covered under other items</i>) Kite Festival (Kirtlington Park) 2022 and Lamb Ale Weekend: 10 th to 12 th June 2022
11	Finance
	To consider and approve: Monthly receipts & payments To consider: payment of allowances to Council members for 2022-23 (at present no allowances paid) To note: draft Budget 2022-23 to be considered for approval at next meeting
12	Date of the next Parish Council meeting
13	Councillors’ reports and items for future agendas
	<i>Minor matters of information not elsewhere on the agenda (not for debate/decision) and items for future agendas:</i> To note: matters as reported To note: items for future agendas: January 2022: for consideration and approval: Draft Budget 2022-2023 Subject to confirmation, January and subsequent meetings: Kite Festival Kirtlington Park: attendance by U-Live (promoters) February: invitation to Fairground company (e.g. Hebborn’s) to attend Lamb Ale 10 th to 12 th June 2022 Ongoing: Highways and traffic calming (Sub-committee reports) Ongoing: Parish Council assets – monitoring and maintenance Ongoing: frequency and venue of Parish Council meetings Ongoing: Safety v/v traffic speed at entry / exit Village Hall Car Park