

KIRTLINGTON PARISH COUNCIL

2nd March 2022

Dear Sir / Madam

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held
on **Tuesday 8th March 2022 at 6.00 p.m. in the Village Hall**

R M Powles, Clerk

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| 1 | Apologies |
| 2 | Declarations of pecuniary interests / other conflicts of interest |
| 3 | Approval of the Minutes of the meeting held on 18 th January 2022 (<i>circulated / posted on Village Website</i>) |
| 4 | District & County Councillor Reports To note: matters as reported |
| 5 | Kite Festival (Kirtlington Park) 2022 and Lamb Ale Weekend, 10 th to 12 th June 2022; <i>attendance by U-Live (Festival promoters)</i> (i) Presentation by U-Live (Festival promoters) (ii) To consider: invitation to Fairground company (e.g. Hebborn's) to attend Lamb Ale 10 th to 12 th June 2022 |
| 6 | Land at Jersey Cottages, presentation of housing scheme proposal by Hexall Twiddy Ltd and Abbeymill Homes |
| 7 | Highways and road safety; footpaths (i) <i>Place-making and traffic calming (further to OCC Highways trial commenced June 2019):</i> To note: updates from OCC 20mph Steering Group, including: Public consultation (OCC) on Kirtlington proposed 20 mph and 40 ph limits, consultation ended 4 th February 2022; proposals presented at The (OCC) Cabinet Member for Highway Management decisions meeting on Thursday 24th February 2022. To note and consider: updates and recommendations of Roads and Traffic Sub-Committee To consider: application to the County Councillor Priority Fund 2022-23 with regard to the purchase of a programmable flashing School sign, at £2,267.80 NET of VAT (application deadline January 2023) To note: OCC update (8 th February) on S106 funding arising from Upper Heyford development available for traffic calming in the parish (ii) <i>OCC Highways verges maintenance; village footpath maintenance; village bridleways:</i> To note, updates as reported |
| 8 | Parish Council Assets, including maintenance (<i>Sports Field and Play Area – see next Agenda Item</i>) <i>Key maintenance tasks including arboriculture; asset inspection and maintenance (Parish Council or community)</i> To consider: Greens mowing, appointment of contractor for 2022 season <i>To note: updates as reported on other asset matters including non-maintenance</i> |

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| 9 | Village Hall, Sports Field and Play Areas |
| | <p>To note: KVMHC Committee, matters to report</p> <p>To note, updates: Post Office offer of outreach service to follow Kirtlington Postmistress resignation effective February 2022: Village Hall Management Committee liaison with Post Office</p> <p>To note, updates: Sports field Play Area, Sports field mowing and outfield maintenance</p> <p>To note, Storm Eunice (19th February) tree damage, tree surgery Monday 28th February: 1 x oak Play Area – removal of split branch and tip back to reduce sail area of canopy; 1 x sycamore adj Molly Minns Lane – main stem to be left in situ but tip back remaining branches overhanging lane. <i>For consideration at later date:</i> 1 sycamore adj Molly Minns lane broken branches suspended at high level to be removed.</p> |
| 10 | Planning |
| (i) | Mid-Cherwell Neighbourhood Plan (MCNP) |
| | <p>To note: Review by member parishes during 2022-23 of Neighbourhood Plan, to parallel the Cherwell Local Plan Review</p> <p>To note: updates as reported</p> |
| (ii) | Monthly planning application schedule |
| | <p><i>To note: updates as reported on planning applications in the parish, including:</i></p> <p>Clerk's monthly planning application report, as circulated</p> |
| 11 | Correspondence |
| | To note: matters as reported (<i>if not covered under other items</i>) |
| 12 | Finance |
| | To consider and approve: Monthly receipts & payments (Clerk's report) |
| 13 | Date of the next Parish Council meeting; date of the Annual Parish Meeting |
| | <i>To note: the Annual Parish Meeting (none in 2020 or 2021 because of Covid pandemic) may take place between 1st March and 1st June.</i> |
| 14 | Councillors' reports and items for future agendas |
| | <p><i>Minor matters of information not elsewhere on the agenda (not for debate/decision) and items for future agendas:</i></p> <p>To note: matters as reported</p> <p><i>Covid-19 and continuing impact on Parish Council meetings and public gatherings – end of most restrictions from 24th February;</i></p> <p><u>https://www.gov.uk/coronavirus</u> - Government guidance: From 24 February 2022, this guidance applies to ENGLAND <i>You will not be legally required to self-isolate if you test positive for COVID-19. Stay at home if you can and avoid contact with other people.</i> <i>You will not have to take daily tests or be legally required to self-isolate following contact with someone who has tested positive for COVID-19.</i></p> <p>To note: items for future agendas:</p> <p>Ongoing: Parish Council assets – maintenance recommendations Ongoing: Kite Festival Kirtlington Park: attendance by U-Live (promoters) April onwards: replacement tree planting April: review of MCNP Ongoing: Highways and traffic calming (Sub-committee reports)</p> |