

# KIRTLINGTON PARISH COUNCIL

21<sup>st</sup> April 2022

Dear Sir / Madam

## NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held  
**on Tuesday 26<sup>th</sup> April at 6.00 p.m. in the Village Hall**

*R M Powles*, Clerk

1	Apologies
2	Declarations of pecuniary interests / other conflicts of interest
3	Approval of the Minutes of the meeting held on 8 <sup>th</sup> March 2022 ( <i>circulated / posted on Village Website</i> )
4	District & County Councillor Reports  To note: matters as reported
5	Kite Festival (Kirtlington Park) 10 <sup>th</sup> to 12 <sup>th</sup> June 2022 and Kirtlington Lamb Ale Weekend, 10 <sup>th</sup> to 13 <sup>th</sup> June 2022  (i) To note / updates on Kite Festival from promoters (U-Live)  (ii) To note: Lamb Ale 10 <sup>th</sup> to 12 <sup>th</sup> June 2022 - attendance by Hebborn's and independent stallholders confirmed (to include Monday 13 <sup>th</sup> June)
6	Land at Jersey Cottages, proposal by Hexall Twiddy Ltd and Abbeymill Homes  To note: updates, further to Hextall Twiddy presentation to Parish Council on 8 <sup>th</sup> March 2022  <b>To consider: the proposals as presented</b> , pending the submission of a full planning application for development of this site and subject to further consideration of any published details at that time.
7	Highways and road safety; footpaths  (i) <i>Place-making and traffic calming (further to OCC Highways trial commenced June 2019):</i> To note: updates from OCC 20mph Steering Group  <b>(ii) To note and consider:</b> updates and recommendations of Roads and Traffic Sub-Committee  <b>To consider:</b> the Council subscribes to a Zoom account  To note, updates as reported: application to the County Councillor Priority Fund 2022-23 with regard to the purchase of a programmable flashing School sign, at £2,267.80 NET of VAT (application deadline January 2023)  (iii) <i>OCC Highways verges maintenance; village footpath maintenance; village bridleways:</i> To note, updates as reported, including footpaths
8	Parish Council Assets, including maintenance ( <i>Sports Field and Play Area – see next Agenda Item</i> )  <i>Key maintenance tasks including arboriculture; asset inspection and maintenance (Parish Council or community)</i>  (i) Allotments – updates as reported

	<p>(ii) Parish Council asset maintenance – <b>priority actions for further consideration.</b></p> <p>a. Incursions on/degradation of the village greens, the Pound, footpaths, bridleways, verges, also at the Quarry, by increased vehicle traffic and car parking – conservation/making good, mowing</p> <p>b. Provision of fully accessible and comprehensive source of up-to date local information</p> <p>(iii) Churchyard (mowing) (<i>See also Item 9 re Toro mower</i>) – updates as reported</p> <p><i>To note: updates as reported on other asset matters including non-maintenance</i></p>
9	Village Hall, Sports Field and Play Areas
	<p>To note: KVMHC Committee, matters to report</p> <p><b>To note, updates:</b> Post Office offer of outreach service to follow Kirtlington Postmistress resignation anticipated spring 2022: Village Hall Management Committee liaison with Post Office</p> <p>To note, updates: Sports field Play Area, Sports field mowing and outfield maintenance</p> <p><b>To consider:</b> Toro mower state of repair</p> <p><b>To consider:</b> appointment of Sylva Consultancy to carry out health and safety survey of Sports Field and Play Area trees</p> <p><b>To note:</b> Cherwell PPS (Playing Pitch Strategy) - Parish/Town Council Survey (<i>deadline 18<sup>th</sup> April</i>) – online survey of playing pitch and outdoor sport facilities (management consultancy Knight, Kavanagh &amp; Page (KKP) to carry out an assessment of playing pitch and outdoor sport facilities, which will result in the production of a Playing Pitch Strategy and Outdoor Sport Strategy for the District).</p>
10	Planning
(i)	Mid-Cherwell Neighbourhood Plan (MCNP)
	<p><b>To note, update:</b> Review by member parishes during 2022-23 of Neighbourhood Plan, to parallel the Cherwell Local Plan Review</p> <p>To note: other updates as reported including: MCNP Secretary Circulation to members: update on the “Stop the Arc” campaign (the Oxford-Cambridge “Arc” )</p>
(ii)	Monthly planning application schedule
	<p><i>To note: updates as reported on planning applications in the parish, including:</i></p> <p>Clerk’s monthly planning application report, as circulated</p>
(iii)	Oxfordshire Strategic Railfreight Interchange
	To note: first stage (non-statutory) public consultation, programmed to start on 9th May, will run for 8 weeks, until 4th July
11	Correspondence
	To note: matters as reported ( <i>if not covered under other items</i> )
12	Finance
	<b>To consider and approve:</b> Monthly receipts & payments (Clerk’s report)
13	Date of the Annual Parish Meeting; date of the next Parish Council meeting
	<i>To note: the Annual Parish Meeting (none in 2020 or 2021 because of Covid pandemic) may take place between 1<sup>st</sup> March and 1<sup>st</sup> June.</i>

14	Parish and District Council elections, Thursday 5 <sup>th</sup> May 2022; new Code of Conduct
	<p>(i) Parish Council elections, Statement of Persons Nominated for Kirtlington published by Cherwell District Council 6<sup>th</sup> April 2022; to note: the election is uncontested.</p> <p>District Council elections (Fringford &amp; Heyfords ward): to note, a Poll will be held on 5<sup>th</sup> May.</p> <p>(ii) New Oxfordshire Code of Conduct (per update from OALC, 1<sup>st</sup> April 2022) :</p> <p><i>To note: The new code is currently going to all the district councils and the county council for their agreement with adoption in time for the elections in May.</i></p>
15	Councillors' reports and items for future agendas
	<p><i>Minor matters of information not elsewhere on the agenda (not for debate/decision) and items for future agendas:</i></p> <p><b>To note:</b> matters as reported</p> <p><i>Covid-19 and continuing impact on Parish Council meetings and public gatherings – end of most restrictions from 24<sup>th</sup> February;</i></p> <p><b><i><a href="https://www.gov.uk/coronavirus">https://www.gov.uk/coronavirus</a> - Government guidance: From 24 February 2022, this guidance applies to ENGLAND</i></b></p> <p><i>You will not be legally required to self-isolate if you test positive for COVID-19. Stay at home if you can and avoid contact with other people.</i></p> <p><i>You will not have to take daily tests or be legally required to self-isolate following contact with someone who has tested positive for COVID-19.</i></p> <p><b>To note:</b> items for future agendas:</p> <p>Ongoing: Parish Council assets – maintenance recommendations</p> <p>Ongoing: Kite Festival Kirtlington Park: updates and reports from U-Live (promoters)</p> <p>April onwards: replacement tree planting, notice board repairs or replacement</p> <p>Ongoing: Highways and traffic calming (Sub-committee reports)</p> <p>Timing to be advised: review of MCNP</p>