

KIRTLINGTON PARISH COUNCIL

18th May 2022

Dear Sir / Madam

NOTICE OF ANNUAL COUNCIL MEETING OF THE PARISH COUNCIL

I hereby give notice that the next meeting of the Parish Council will be held
on Monday 23rd May at 6.00 p.m. in the Church

R M Powles, Clerk

1	Election of Chair and Deputy Chair																																								
	The outgoing Chairman requests nomination(s) for the post of Chair for the year Councillors propose nomination(s) for the post of Deputy Chair for the year																																								
2	Declaration of Acceptance of Office; Parish Councillor adoption of the revised Code of Conduct																																								
	(i) Councillors sign the Declaration of Acceptance of Office forms (ii) Revised Code of Conduct recommended for adoption by Cherwell District Council at its Council meeting of 18 th May 2022 To note: confirmation awaited from Cherwell DC that as previously a Parish Councillor's Declaration of Acceptance of Office equates to acceptance of the same revised Code of Conduct																																								
3	Apologies																																								
4	Declarations of pecuniary interests / other conflicts of interest																																								
5	Parish Council Sub-Committees, appointment / confirmation of members																																								
	Finance Planning <i>To note: Ms Marsh and Ms Kurgo confirmed as continuing</i> Traffic Calming <i>To note: Cllr Conway, Dr Macbeth, Ms Marsh, Ashley Prior confirmed as continuing</i>																																								
6	Parish Council Representatives and other roles, appointment / confirmation																																								
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7	Approval of the Minutes of the meeting held on 26 th April 2022 (<i>circulated / posted on Village Website</i>)
8	District & County Councillor Reports To note: matters as reported
9	Kite Festival (Kirtlington Park) 10 th to 12 th June 2022 and Kirtlington Lamb Ale Weekend, 10 th to 13 th June 2022 To note / updates on Kite Festival from promoters (U-Live)
10	Land at Jersey Cottages, proposal by Hexall Twiddy Ltd and Abbeymill Homes To note: updates, further to Hextall Twiddy presentation to Parish Council on 8 th March 2022 (<i>presentation to Parish Council 8th March</i>)
11	Highways and road safety; footpaths <i>Place-making and traffic calming (further to OCC Highways trial commenced June 2019):</i> (i) To note: updates from OCC 20mph Steering Group member, Cllr Conway (ii) To note and consider: updates and recommendations of Roads and Traffic Calming Sub-Committee Cherry trees for roadside planting Temporary build-out(s) as traffic calming measure To note, update, application to the County Councillor Priority Fund 2022-23 for the purchase of a programmable flashing School sign (iii) OCC Highways verges maintenance; village footpath maintenance; village bridleways: To note, updates as reported Other footpath updates, as reported
12	Parish Council Assets, including maintenance (<i>Sports Field and Play Area – see next Agenda Item</i>) <i>Key maintenance tasks including arboriculture; asset inspection and maintenance (Parish Council or community)</i> <i>To note, updates as reported:</i> (i) Allotments (ii) Parish Council asset maintenance – priority actions for further consideration. (a) Incursions on/degradation of the village greens, the Pound, footpaths, bridleways, verges, also at the Quarry, by increased vehicle traffic and car parking – conservation/making good, mowing (b) Provision of fully accessible and comprehensive source of up-to date local information <i>To note: updates as reported on other asset matters including non-maintenance</i> Gravel Pit field and Orchard project
13	Village Hall, Sports Field and Play Areas

	<p>To note: KVMHC Committee, matters to report; other reports on Village Hall and surrounding area</p> <p>To note, updates: Sports field Play Area, Sports field mowing and outfield maintenance</p> <p>To note, updates re: Toro mower state of repair</p>
14	Planning
(i)	Mid-Cherwell Neighbourhood Plan (MCNP)
	To note, update: Review by member parishes during 2022-23 of Neighbourhood Plan, to parallel the Cherwell Local Plan Review
(ii)	Monthly planning application schedule
	<p><i>To note: updates as reported on planning applications in the parish, including:</i></p> <p>Clerk's monthly planning application report, as circulated</p>
(iii)	Oxfordshire Strategic Railfreight Interchange first stage (non-statutory) public consultation, programmed to start on 9th May, will run for 8 weeks, until 4th July.
15	Correspondence
	To note: matters as reported (<i>if not covered under other items</i>)
16	Finance
	<p>To consider and approve: Monthly receipts & payments (Clerk's report)</p> <p>To note: the Annual Governance and Accountability Return 2021/22 (AGAR, the statement of end of year accounts) must be approved by the Council at its June meeting</p> <p>To consider: establishment of position of Deputy Clerk</p>
17	Date of the next Parish Council meeting
18	Councillors' reports and items for future agendas
	<p><i>Minor matters of information not elsewhere on the agenda (not for debate/decision) and items for future agendas:</i></p> <p>To note: matters as reported</p> <p>To note: items for future agendas:</p> <p>Ongoing: Land at Jersey Cottages, proposal by Hextall Twiddy Ltd and Abbeymill Homes</p> <p>Ongoing: Parish Council assets – maintenance recommendations</p> <p>June: Kite Festival Kirtlington Park: feedback from U-Live (promoters) and residents</p> <p>Ongoing: replacement tree planting, notice board repairs or replacement</p> <p>Ongoing: Highways and traffic calming (Sub-committee reports)</p> <p>Timing to be advised: review of MCNP</p>