

KIRTLINGTON PARISH COUNCIL

22nd June 2022

Dear Sir / Madam

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held
on Monday 27th June 2022 at 6.15 p.m. in the Church

R M Powles, Clerk

1	Apologies
2	Declarations of pecuniary interests / other conflicts of interest
3	Approval of the Minutes of the Annual Council Meeting held on 23rd May 2022 (circulated / posted on Village Website)
4	District & County Councillor Reports / Members of the public (a) Cherwell DC (15 minutes speaking time allowed) (b) Oxfordshire CC (15 minutes speaking time allowed) (c) Members of the public may be invited to speak at the Chair's discretion - 10 minutes total speaking time allowed; individual time allowed 3 minutes; there may be no later opportunity to speak again.
5	Parish Council roles / representatives To consider: appointment / confirmation of members: (a) Finance Subcommittee (members must be serving Parish Councillors, minimum 2) (b) Other roles / reps: (i) KVHMC (Kirtlington Village Hall Management Committee) (ii) Police Liaison (iii) Play Area/Sports field (iv) Village Facebook posts (v) OCC Highways e.g. roads and pavement repairs, delegated verges mowing (vi) Assets (ii) Other
6	Highways (including road safety, place-making and traffic calming) (a) OCC 20mph Steering Group and KPC Traffic Subcommittee: JC to report (b) School flashing sign, application for County Councillor Priority funding: JC to report (c) OCC Highways maintenance e.g. roads and pavement repairs (d) Highways verges maintenance: BE to report on Trudy Brock update
7	Parish Council-owned assets and community assets (a) Catalogue and Review of all assets: BE to report (b) Gravel Pit field: JC and BE to report (c) Orchard project, application for grants for access improvements: no updates at 22 nd June. (d) Allotments: updates as reported
8	Maintenance (Parish Council and community assets): priority actions (a) Degradation of Village Greens: all members invited to comment (b) Village Footpaths including Pound: BE to report on Trudy Brock update (c) Bridleways: JC to report (d) Notice board repairs (e) Toro mower repair: JC to report (f) Replacement tree planting, tree health and safety survey, tree surgery: RP to report

9	Village Hall, Sports Field and Play Areas
	(a) KVMHC Committee meeting 20 th June: JC to report (b) Sports field & outfield maintenance: JC/RP to report (Stuart Jenkins update) (c) Sports field Play Area: summer weeding, play bark top-up: JC/RP to report (Stuart Jenkins update)
10	Parish Services
	(a) 250 Bus service; Parishioner correspondence requesting support for continuation of service (b) Community Shop – no update at 22 nd June. (c) Post Office offer of outreach service to follow anticipated PO closure at a future date; KVHMC liaison with Post Office – no update at 22 nd June.
11	Recent Parish Events, Correspondence
	(a) Kite Festival Kirtlington Park, 10 th to 12 th June 2022, Feedback: <i>Parishioner correspondence on the Festival; License condition that Kite promoters attend a KPC meeting post the event for two-way feedback (cannot attend June)</i> (b) Kirtlington Lamb Ale Weekend, 10 th to 13 th June 2022: <i>Hebborns' funfair absent; future options</i>
12	Planning
	(a) Mid-Cherwell Neighbourhood Plan (MCNP) (i) MCNP Forum meeting Weds 8 th June (as summarised by the Parish Council's reps) (ii) To consider: Parish Council representation on Forum (iii) Member parishes to review the NP during 2022-23 to parallel the Cherwell Local Plan Review (b) Oxfordshire Strategic Railfreight Interchange first stage (non-statutory) public consultation closes 4th July 2022 To consider: the Parish Council's formal response (c) Land at Jersey Cottages - Hextall Twiddy and Abbeymill Homes, proposals of 8 th March 2022 To consider: the Parish Council's comments (subject to review in the event of a validated and live planning application) (d) Monthly Parish planning application report: all members invited to comment
13	Finance
	(a) To consider and approve: Monthly receipts & payments (Clerk's report) (b) Annual Governance and Accountability Return 2021/22 (i) To note: the Annual Internal Audit Report 2021-2022; comments by the Internal Auditor, Mr Steve Rice (ii) To consider: approval of the Annual Governance Statement 2021-2022 (iii) To consider: approval of the Accounting Statements for the year ending 31 st March 2022
14	Date of the next Parish Council meeting
	Monday 18 th July / Monday 25 th July
15	Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas
	(a) Other matters (b) Items for future agendas Land at Jersey Cottages, proposal by Hextall Twiddy Ltd and Abbeymill Homes Parish Council assets – maintenance From September: replacement tree planting, tree surgery Village website review
	Critical dates
	Monday 4 th July: KPC response to STRATEGIC RAILFREIGHT Consultation
	Other dates
	Monday 18 th July TBC – Monday 18 th or 25 th July Monday 1 st August – Friday 2 nd September Week of 19 th September
	Village News deadline (Stephanie Hilborne) KPC Clerk unpaid leave Clerk away?