

# KIRTLINGTON PARISH COUNCIL

Tuesday 20<sup>th</sup> September 2022

Dear Sir / Madam

## NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held  
on **Monday 26<sup>th</sup> September 2022 at 6.15 p.m. in the Church**

*R M Powles, Clerk*

<b>1</b>	<b>Apologies</b>
<b>2</b>	<b>Declarations of pecuniary interests / other conflicts of interest</b>
<b>3</b>	<b>Approval of the Minutes of the Parish Council Meeting held on 25<sup>th</sup> July 2022 (circulated / posted on Village Website)</b>
<b>4</b>	<b>The death of Queen Elizabeth II, 8<sup>th</sup> September 2022</b>
<b>5</b>	<b>District &amp; County Councillor Reports / Members of the public</b>  (a) Cherwell DC (15 minutes speaking time allowed) To note: joint Oxfordshire council press statement 3 <sup>rd</sup> August 2022: Oxfordshire Plan 2050 scrapped; the County's development policies will be formed by the District Local Plans (b) Oxfordshire CC (15 minutes speaking time allowed) (c) Members of the public may be invited to speak at the Chair's discretion - 10 minutes total speaking time allowed; individual time allowed 3 minutes; there may be no later opportunity to speak again.
<b>6</b>	<b>Highways (including road safety, place-making and traffic calming)</b>  (a) OCC 20mph Steering Group and KPC Traffic Subcommittee: <b>JC to report</b> (b) S106 monies for parishes around Heyford Park, update: OCC to host hybrid meeting 13 <sup>th</sup> October (c) School flashing sign, application for County Councillor Priority funding, updates: <b>JC to report</b> (d) OCC Highways maintenance e.g. roads and pavement repairs; Crowcastle Lane tarmac: <b>JC / BE to report</b> (e) Footpaths, grass verges and environment: <b>BE to report</b>
<b>7</b>	<b>Parish Council-owned assets and community assets</b>  (a) Catalogue and Review of assets (ongoing): <b>BE to report</b> (b) Gravel Pit field: <b>KC/JC/BE to report</b> (c) Orchard project, application for grants for access improvements: no updates at 20 <sup>th</sup> September. (d) Allotments: no updates at 20 <sup>th</sup> September.
<b>8</b>	<b>Maintenance (Parish Council and community assets): priority actions</b>  (a) Village Footpaths including Pound; broken gate on footpath from Hatchway to Pound: <b>BE to report</b> ; (c) Bridleways (d) Notice board repairs (e) Toro mower repair (f) Replacement tree planting, tree health and safety survey, tree surgery: <b>RP to report</b> <b>To consider:</b> quotations for tree surgery (Bowards, Town & Country)

<b>9</b>	<b>Village Hall, Sports Field and Play Areas</b>
	<p>(a) KVHMC Committee meeting 19<sup>th</sup> September  <b>To consider:</b> Village Hall Winter Warm project; potential use of Hazel Room  <b>(b) Sports field &amp; outfield maintenance; MUGA surface deterioration: DG to report</b>  <b>To consider:</b> removal of MUGA surface and return to grass.  <b>(c) Sports field Play Area: summer weeding, play bark top-up: DG to report</b>  <b>(d) Sports field football use (adult and junior): DG to report</b>  <b>(e) Churchyard extension: JC to report</b></p>
<b>10</b>	<b>Parish Services</b>
	<p>a) 250 Bus service: <b>JC to report</b>  b) Community Shop – <b>To consider further:</b> Steering Group outline business plan and updated design proposals prior to planning application submission  c) Village News - Parish Council profile</p>
<b>11</b>	<b>Recent Parish Events, Correspondence</b>
	<p>Parishioner correspondence regretting over use of Village Hall car park and volume of traffic at South Green  Parishioner correspondence opposing proposal for Community Shop  Requests for one-off overnight stays in Village Hall car park</p>
<b>12</b>	<b>Planning</b>
	<p>a) Land at Jersey Cottages, Hextall Twiddy and Abbeymill Homes proposals of 8<sup>th</sup> March: <b>JC/BE to report</b>  b) Oxfordshire Strategic Railfreight Interchange first stage (non-statutory consultation): <b>to note:</b> OxSRFI - summary of themes/issues from Stage 1 consultation published August 2022; OCC advises Cherwell DC to submit a response; the next stage of consultation (statutory) is now envisaged for February / March 2023.  c) Review of Mid-Cherwell Neighbourhood Plan (MCNP)  <b>To consider:</b> MCNP Forum Chairman's letter and questions to member parishes*, Annual Reports 1 and 2</p> <p><i>* Questions for member parishes:</i></p> <p><i>(i) Can you help publicise the review using your website, local newsletters, door-to-door leaflets, social media?</i>  <i>(ii) In 2015/16 your PC distributed leaflets and held meetings to hear from the community about its concerns regarding planning. The response was excellent. Amongst the top issues were: traffic, the amount and type of new housing, local facilities, and the environment. This time, how do you want to find out from your local community which concerns are now uppermost? Meetings, exhibitions, questionnaires, surveys, social media, email.....other ideas?</i>  <i>(iii) What are the views of the parish council on the effectiveness or otherwise of the NP?</i>  <i>(iv) What new or revised policies would the parish council like to see come out of the review?</i>  <i>(v) Can you please nominate someone to sit on our review team for six months from October?</i>  <i>(vi) Can you put us in touch with anyone else in the community who you think might like to be involved, even if only specific topics?</i></p> <p>d) Monthly Parish planning application report: <b>all members invited to comment</b></p>
<b>13</b>	<b>Parish Council priorities</b>
<b>14</b>	<b>Finance</b>
	<p>(a) To consider and approve: Monthly receipts &amp; payments (Clerk's report)  (b) To note: AGAR 2021-2022, External Auditor Report</p>
<b>15</b>	<b>Date of the next Parish Council meeting</b>
	<p><i>Monday 31<sup>st</sup> October / Monday 7<sup>th</sup> November</i></p>

16	<b>Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas</b>	
	<p>(a) Other matters</p> <p>To note: Oxfordshire Councils' Councillor Code of Conduct 2022 (adopted by Cherwell District Council on 18<sup>th</sup> May 2022, adopted by Kirtlington PC on 25<sup>th</sup> July 2022): training dates not yet set by Cherwell DC</p> <p>(b) Items for future agendas</p> <p>Land at Jersey Cottages, proposal by Hextall Twiddy Ltd and Abbeymill Homes  Land at Corner Farm, proposals by Manorwood Homes  Parish Council assets – maintenance; ongoing  From September: replacement tree planting, tree surgery  Village website review</p>	
17	<b>Critical dates</b>	
18	<b>Other dates</b>	
	<p>Wednesday 21<sup>st</sup> to Friday 23<sup>rd</sup> September  Wednesday 12<sup>th</sup> October – MCNP Forum meeting, 7.30 p.m.  Wednesday 19<sup>th</sup> to Tuesday 25<sup>th</sup> October  Saturday 12<sup>th</sup> November, evening  Weds 16<sup>th</sup> November, evening, time tba  Tues 15<sup>th</sup> November or thereabouts</p>	<p>Confirmed: Clerk away</p> <p>Clerk away  Village Fireworks display  Cherwell DC Parish Liaison mtg, virtual (Teams)  Village News deadline</p>