

# KIRTLINGTON PARISH COUNCIL

Wednesday 30<sup>th</sup> November 2022

Dear Sir / Madam

## NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held  
**on Monday 5<sup>th</sup> December 2022 at 6.15 p.m. in the Village Hall (Hazel Room)**

*R M Powles, Clerk*

<b>1</b>	<b>Apologies</b>
<b>2</b>	<b>Declarations of pecuniary interests / other conflicts of interest</b>
<b>3</b>	<b>Approval of the Minutes of the Parish Council Meeting held on 31<sup>st</sup> October 2022</b>
<b>4</b>	<b>Approval of the Minutes of the Parish Council Meeting held on 5<sup>th</sup> November October 2022</b>
<b>5</b>	<b>District &amp; County Councillor Reports / Members of the public</b>  (a) Cherwell DC ( <i>15 minutes speaking time allowed</i> ) (b) Oxfordshire CC ( <i>15 minutes speaking time allowed</i> ) (c) Members of the public may be invited to speak at the Chair's discretion - <i>10 minutes total speaking time allowed; individual time allowed 3 minutes; there may be no later opportunity to speak again.</i>
<b>6</b>	<b>Highways (including road safety, place-making and traffic calming)</b>  (a) OCC 20mph Steering Group and KPC Traffic Subcommittee: <b>JC to report</b> (b) S106 monies for parishes around Heyford Park, update: <b>JC to report</b> (c) Installations at School, updates - flashing sign (County Councillor Priority Fund grant), air monitor: <b>JC to report</b> (d) Community Speedwatch, update – <b>JC to report</b> (e) OCC Highways maintenance e.g. roads and pavement repairs, updates: <b>BE to report</b> (f) Roadside grass verges and environment: <b>BE to report</b>
<b>7</b>	<b>Parish Council-owned assets and community assets</b>  (a) Catalogue and Review of assets (ongoing): <b>BE to report</b> (b) Gravel Pit field: <b>JC/BE/KC to report</b> (c) Orchard project, updates (d) Allotments, updates
<b>8</b>	<b>Maintenance (Parish Council and community assets): priority actions</b>  (a) Village Footpaths including Pound; broken gate on footpath from Hatchway to Pound; Quarry: <b>BE to report</b> (b) Bridleways: <b>JC to report</b> (c) Replacement tree planting, tree health and safety survey, tree surgery: <b>RP /DG to report</b> (d) Parish Council-owned trees, Boward's remedial work early 2023 (follows H&S inspection August 2022), updates
<b>9</b>	<b>Village Hall, Sports Field and Play Areas</b>  (a) KVHMC Committee meeting 21 <sup>st</sup> November (b) Sports field outfield maintenance, updates: <b>DG to report</b> (c) Play Areas - equipment repairs, supply of Play Bark, updates: <b>DG to report</b> (d) Churchyard extension: <b>JC to report</b>
<b>10</b>	<b>Parish Services</b>  (b) 250 Bus service: <b>JC and BE to report</b> (c) Community Shop, further to Steering Group outline business plan and updated design proposals prior to planning application submission

11	<b>Recent Parish Events, Correspondence</b>	
	Lamb Ale 2023: format, funfair provision	
12	<b>Planning</b>	
	<p>(a) 22/03049/OUT Manorwood Consultancy Ltd - updates Land West of Oxford Close and North of Corner Farm, Station Road, Kirtlington Provision of eight single-storey and two-storey detached and semi-detached dwellings with access, parking and amenity space</p> <p>(b) Land at Jersey Cottages, Hextall Twiddy and Abbeymill Homes proposals of 8<sup>th</sup> March: <b>JC/BE to report</b></p> <p>(c) <b>To consider:</b> Botley West Solar Farm: Phase One Community Consultation on initial proposals: public consultation to 15<sup>th</sup> December, via online feedback form</p> <p>(d) Review of Mid-Cherwell Neighbourhood Plan (MCNP) – establishment of MCNP Development Team</p> <p>(e) Monthly Parish planning application report: <b>all members invited to comment</b></p>	
13	<b>Parish Council priorities</b>	
14	<b>Finance</b>	
	<p>(a) <b>To consider and approve:</b> Monthly receipts &amp; payments (Clerk's report)</p> <p>(b) Rural England Prosperity Fund – final date for submission of project ideas Monday 12<sup>th</sup> December.</p> <p>(c) <b>Precept request 2023-24 - to consider:</b> submission to Cherwell DC of provisional sum by 13<sup>th</sup> January 2023, sum to be confirmed at Parish Council meeting of 23<sup>rd</sup> January 2022.</p>	
15	<b>Date of the next Parish Council meetings</b>	
	<i>Monday 23<sup>rd</sup> January 2023; Monday 27<sup>th</sup> February</i>	
16	<b>Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas</b>	
	<p>(a) Other matters</p> <p>(b) Items for future agendas</p> <p>January: Draft Budget 2023-2024 U-Live / Kite Festival 2022 feedback MCNP policy review Land at Jersey Cottages, proposals by Hextall Twiddy Ltd and Abbeymill Homes</p> <p>Parish Council assets – maintenance; ongoing From September 2022: replacement tree planting, tree surgery Village website review</p>	
17	<b>Critical dates</b>	
18	<b>Other dates</b>	
	<p>Monday 26<sup>th</sup> December / Tuesday 27<sup>th</sup> December Monday 2<sup>nd</sup> January 2023 <i>15<sup>th</sup> January</i> Monday 23<sup>rd</sup> Jan 13 February - 17 February Monday 27<sup>th</sup> February <i>15<sup>th</sup> March</i> March, date tbc 1<sup>st</sup> March – 31<sup>st</sup> May Monday 3<sup>rd</sup> April – Friday 14<sup>th</sup> April April, date tbc <b>Saturday 6<sup>th</sup> May</b> <b>Monday 8<sup>th</sup> May</b> <i>15<sup>th</sup> May</i> May, date tbc</p>	<p>Christmas Bank Holidays New Year Bank Holiday <i>Village News deadline</i> KPC Half term holiday KPC <i>Village News deadline</i> KPC Annual Parish Meeting window Easter Holidays KPC <b>Coronation of HM King Charles III</b> <b>Bank Holiday in honour of Coronation</b> <i>Village News deadline</i> KPC Annual Council Meeting (key business of the year)</p>