

KIRTLINGTON PARISH COUNCIL

Wednesday 22nd February 2023

Dear Sir / Madam

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held
on **Monday 27th February 2023 at 6.15 p.m. in the Village Hall (Hazel Room)**

R M Powles, Clerk

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| 1 | Apologies |
| 2 | Declarations of pecuniary interests / other conflicts of interest |
| 3 | Approval of the Minutes of the Parish Council Meeting held on 23rd January 2023 (<i>circulated / posted on Village Website</i>) |
| 4 | District & County Councillor Reports / Members of the public (a) Cherwell DC (if attending, 10 minutes' speaking time allowed) (b) Oxfordshire CC (if attending, 10 minutes' speaking time allowed) <i>Additional members of the public may be invited to speak at the Chair's discretion - 10 minutes' total speaking time allowed; individual time allowed 3 minutes; there may be no later opportunity to speak again.</i> |
| 5 | Highways (including road safety, place-making and traffic calming) (a) OCC 20mph Steering Group: JC (b) KPC Traffic Subcommittee, update on traffic calming proposals for village: JC (c) S106 monies for parishes around Heyford Park, update: JC (d) Installations at School, updates - flashing sign (County Councillor Priority Fund grant), air monitor: JC (e) Community Speedwatch, update: JC (f) OCC Highways maintenance e.g. roads and pavement repairs, updates: BE (g) Roadside grass verges and environment: BE |
| 6 | Parish Council-owned assets and community assets (a) Catalogue and Review of assets (ongoing): BE (b) Gravel Pit field: BE/KC (c) Orchard project: BE (d) Allotments: BE |
| 7 | Maintenance (Parish Council and community assets): priority actions (a) Village footpaths and bridleways, including Pound; broken gate on footpath from Hatchway to Pound; Quarry; Canal: BE/KC (b) Replacement tree planting, tree health and safety survey, tree surgery: RP To note: Boward's remedial work to Parish Council-owned trees, on hold pending approval of further TCA for tagged trees (c) Mowing contracts 2023, TO CONSIDER: Ady Podbery Sports field quotation, Greenscape Village Greens quotation |
| 8 | Village Hall, Sports Field and Play Areas (a) KVHMC Committee meeting, Monday 20 th February: JC (b) Sports field outfield maintenance: DG (c) Play Areas – Playdale call-out visit for equipment repairs: DG (d) Churchyard extension: JC/RP |

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| 9 | Parish Services | | | | | | | | | | | | | | | | | | | | | | |
| | (a) 250 Bus service: JC / BE (b) Community Shop, further to Steering Group outline business plan and updated design proposals prior to planning application submission: JC / BE | | | | | | | | | | | | | | | | | | | | | | |
| 10 | Recent Parish Events, Correspondence | | | | | | | | | | | | | | | | | | | | | | |
| | Lamb Ale 2023: format, funfair provision BE/RP | | | | | | | | | | | | | | | | | | | | | | |
| 11 | Planning | | | | | | | | | | | | | | | | | | | | | | |
| | (a) Cherwell Local Plan 2040 Review, delay to 6-week public consultation; impact on local development: JC TO NOTE AND CONSIDER: All i. Cherwell District Council's housing land supply, at 5.4 years ii. Mid-Cherwell Neighbourhood Plan (MCNP) – concurrent review iii. Jersey Cottages site (Hextall Twiddy potential planning application) iv. Corner Farm site (Manorwood Homes application 22/03049/OUT, determination date not yet known) v. Conservation area; proposed site for Community Shop (b) Monthly Parish planning application report: | | | | | | | | | | | | | | | | | | | | | | |
| 12 | Parish Council priorities | | | | | | | | | | | | | | | | | | | | | | |
| | (a) Website and Facebook communications with village: BE / KC (b) Rural England Prosperity Fund; submission of interest (Digital Notice Board): KC ; (Village Hall Porch) BE | | | | | | | | | | | | | | | | | | | | | | |
| 13 | Finance | | | | | | | | | | | | | | | | | | | | | | |
| | (a) TO CONSIDER , Monthly receipts & payments (Clerk's report): All (b) TO CONSIDER , the Parish Council's Draft Budget 2023-24: All | | | | | | | | | | | | | | | | | | | | | | |
| 14 | Dates of the next Parish Council meetings | | | | | | | | | | | | | | | | | | | | | | |
| | <i>Monday 27th March – confirmed; Monday 24th April?</i> | | | | | | | | | | | | | | | | | | | | | | |
| 15 | Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas | | | | | | | | | | | | | | | | | | | | | | |
| | (a) Other matters (b) Items for future agendas Cherwell Local Plan 2040 Review MCNP policy review in conjunction with Cherwell Local Plan 2040 Review March : U-Live (festival promoters) to attend ref Kite Festival 2023 March: Annual review of effectiveness of system of internal control Ongoing: Parish Council assets – maintenance; replacement tree planting, tree surgery; Village website review | | | | | | | | | | | | | | | | | | | | | | |
| 16 | Critical dates | | | | | | | | | | | | | | | | | | | | | | |
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| 17 | Other dates | | | | | | | | | | | | | | | | | | | | | | |
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