

KIRTLINGTON PARISH COUNCIL

Thursday 13th July 2023

Dear Sir / Madam

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held
on **Tuesday 18th July 2023 at 6 p.m. in the Church**

R M Powles, Clerk

1	Apologies
2	Declarations of pecuniary interests / other conflicts of interest
3	Approval of the Minutes of the Parish Council Meeting held on 26th June 2023 (<i>circulated/posted on Village Website</i>)
4	District & County Councillor Reports / Members of the public (a) Cherwell DC (if attending, 10 minutes' speaking time allowed) (b) Oxfordshire CC (if attending, 10 minutes' speaking time allowed) Additional members of the public may be invited to speak at the Chair's discretion - <i>10 minutes' total speaking time allowed; individual time allowed 3 minutes; there may be no later opportunity to speak again.</i>
5	Parish Council vacancy (follows the Parish Council elections of May 2022): Co-option of member To consider: Co-option of Ms Jan Harwell
6	Highways (including road safety, place-making and traffic calming) (a) OCC 20mph Steering Group: JC (b) KPC Traffic Subcommittee, update on traffic calming proposals for village: JC (c) Roadside grass verges and environment: BE / JC
7	Parish Council-owned asset and community assets Allotments: BE
8	Maintenance (Parish Council and community assets): priority actions (a) Kirtlington Conservation Area and village centre (<i>protection of public amenity and heritage, protection of central village area from vehicle erosion of public grassed areas at North and South Greens</i>); To note: survey of South Green residents, publication of survey overview (Village News) and survey summary (Village website): BE (b) Replacement tree planting, tree health and safety survey, tree surgery: RP Boward's remedial work to Parish Council-owned trees, further to permission for applic. 23/01192/TPO, to note: provisional dates for works 18 th – 21 st September (c) Mowing contracts 2023 (updates): RP
9	Village Hall, Sports Field and Play Areas (a) KVHMC Committee meeting, Monday 17 th July: JC / BE (b) Sports field outfield maintenance; Scout Hut, other: DG (c) Play Areas (Roman Close): DG (d) Churchyard extension: JC/RP

10	Parish Services	
	Community Shop, further to Steering Group revised business plan (13/06/2023): JC / BE	
11	Recent Parish Events, Correspondence	
	(i) Lamb Ale 2 nd – 5 th June 2023; Lamb Ale 2024: format, funfair provision, promotion of historic village event: BE/RP (ii) Kite Festival, 9 th – 11 th June 2023, update	
12	Planning	
	Monthly Parish planning application report	
13	Parish Council priorities	
	(a) Website and Facebook communications with village: BE / KC (b) Rural England Prosperity Fund; submission of interest (Digital Notice Board): KC ; (Village Hall Porch) BE	
14	Finance	
	(a) To consider , Monthly receipts & payments (Clerk's report): All (b) To note, updates: provision and location of one or two dog bins (further to 2023-24 approved Budget): BE (c) To consider : Assets, future costs and possible revenue sources	
15	Dates of the next Parish Council meeting(s)	
	<i>Monday September 18th 2023?</i>	
16	Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas	
	(a) Other matters: County Councillor Priority Funding (period April 2023 – March 2024) (b) Items for future agendas <i>September: Cherwell Local Plan 2040 Review; delay to 6-week public consultation; impact on local development</i> <i>September: MCNP policy review in conjunction with Cherwell Local Plan 2040 Review</i> <i>September: Adoption of Revised Oxfordshire Councils' Code of Conduct (adopted by Cherwell District Council 18th May 2022)</i> <i>September: AGAR 2023, External Audit Report and Conclusion of Audit</i> <i>Ongoing: Parish Council assets – maintenance; replacement tree planting, tree surgery; Village website review</i>	
17	Critical dates	
18	Other dates	
	23 rd July – 7 th August 31 st July – 1 st September 4 th September (subject to confirmation) September, Monday 18 th (tbc) 15 th September (assumed) Late September (tbc)	<i>Cllr Conway away</i> <i>Clerk on unpaid leave</i> CDC Executive Cttee / Cherwell Local Plan 2040 Review KPC <i>Village News deadline</i> Public consultation, Cherwell Local Plan 2040 Review