

KIRTLINGTON PARISH COUNCIL

Wednesday 13th September 2023

Dear Sir / Madam

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held
on Thursday 21st September at 6 p.m. in the Hazel Room (Village Hall)

R M Powles, Clerk

1	Apologies
2	Declarations of pecuniary interests / other conflicts of interest
3	Approval of the Minutes of the Parish Council Meeting held on 18th July 2023 (<i>circulated/posted on Village Website</i>)
4	District & County Councillor Reports / Members of the public (a) Cherwell DC (if attending, 10 minutes' speaking time allowed) (b) Oxfordshire CC (if attending, 10 minutes' speaking time allowed) Additional members of the public may be invited to speak at the Chair's discretion - <i>10 minutes' total speaking time allowed; individual time allowed 3 minutes; there may be no later opportunity to speak again.</i>
5	Highways (including road safety, place-making and traffic calming) (a) OCC 20mph Steering Group: JC (b) KPC Traffic Subcommittee, update on traffic calming proposals for village: JC (c) Roadside grass verges and environment: BE
	Parish Council-owned asset and community assets
	Allotments: BE
	Maintenance (Parish Council and community assets): priority actions
	(a) Kirtlington Conservation Area and village centre (<i>protection of public amenity and heritage, protection of central village area from vehicle erosion of public grassed areas at North and South Greens</i>); Survey of South Green residents, publication of survey overview (Village News) and survey summary (Village website): Update and to consider: options for remedial action on findings BE (b) South Green tracks – to consider: repainting of white chevrons on speed bumps before winter BE/RP (c) Replacement tree planting, tree health and safety survey, tree surgery: RP Boward's remedial work to Parish Council-owned trees, further to permission for applic. 23/01192/TPO, to note: work scheduled 18 th – 21 st September (d) Mowing contracts 2023 (updates): RP
8	Village Hall, Sports Field and Play Areas (a) KVHMC Committee meeting, Monday 4 th September: JC / BE (b) Sports field outfield maintenance; Scout Hut, other: DG (c) Play Areas (Sports field and Roman Close): DG To note: RoSPA annual safety reports received (d) Churchyard extension: JC

9	Parish Services
	Community Shop, further to Steering Group revised business plan (13/06/2023): JC / BE / All
10	Recent Parish Events, Correspondence
	(i) Lamb Ale 2023 (2 nd – 5 th June); Lamb Ale 2024: format, funfair provision, promotion of historic village event: BE (ii) Kite Festival, 9 th – 11 th June, updates: All
11	Planning
	(a) Monthly Parish planning application report (b) To note, 23/0338/OUT: Manorwood Consultancy Ltd , Erection of 15 detached and semi-detached single and two-storey dwellings (including affordable housing) together with access, parking, amenity space and landscaping - Land West Of Oxford Close And North Of Corner Farm, Station Road, Kirtlington - resubmission of 22/03049/OUT (c) To note , submission of full planning application (application number pending): Abbeymill Homes Ltd , proposed erection of 14 dwellings to include 6 affordable dwellings, at Land East of Heyford Road adjacent to Jersey Cottages (d) To note , submission on behalf of the Community Shop Steering Group of planning application (application number pending): proposal for Community Shop and café at land adjacent to Kirtlington Village Hall (e) To note : Consultation Draft Cherwell Local Plan 2040 Review: 6-week public consultation to commence mid-September (f) To note : Mid-Cherwell Neighbourhood Plan (MCNP) Policy Review; update: KC
12	Parish Council priorities
	Website and Facebook communications with village: BE / KC
13	Finance
	(a) To consider, Monthly receipts & payments (Clerk's report): All (b) AGAR (Annual Governance and Accountability Return) for year ended 31 March 2023, to receive and accept: External Auditor Report and Conclusion of Audit (c) To note, updates: provision and location of one or two dog bins (further to 2023-24 approved Budget): BE (d) To consider: payment options and bank mandate: JC/RP (e) To consider: Assets, future costs and possible revenue sources: JC, All
14	Oxfordshire Councils' Councillor Code of Conduct 2022
	To consider: adoption of the Code (Parish version November 2022)
15	Dates of the next Parish Council meeting(s)
	<i>Late October: tbc</i>
16	Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas
	(a) Other matters: County Councillor Priority Funding (period April 2023 – March 2024) (b) Items for future agendas <i>October: Cherwell Local Plan 2040 Review; 6-week public consultation</i> <i>October onwards: MCNP policy review in conjunction with Cherwell Local Plan 2040 Review</i> <i>Ongoing: Parish Council assets – maintenance; replacement tree planting, tree surgery; Village website review</i>
17	Critical dates
18	Other dates
	<div> 15th September 6 weeks from mid September (dates to be confirmed) October (provisionally Thursday 5th, to be confirmed) Late October (date to be confirmed) 15th November (assumed) </div> <div> Village News deadline Public consultation, Cherwell Local Plan 2040 Review Parish consultation event, MCNP Review KPC Village News deadline </div>