

KIRTLINGTON PARISH COUNCIL

Wednesday 29th November 2023

Dear Sir / Madam

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held
on Monday 4th December at 6.30 p.m. in the Hazel Room, Village Hall

R M Powles, Clerk

1	Apologies
2	Declarations of pecuniary interests / other conflicts of interest
3	Approval of the Minutes of the Parish Council Meeting held on 27th November 2023
4	District & County Councillor Reports / Members of the public (a) Cherwell DC (if attending, 10 minutes' speaking time allowed) (b) Oxfordshire CC (if attending, 10 minutes' speaking time allowed) Additional members of the public may be invited to speak at the Chair's discretion - 10 minutes' total speaking time allowed. Individual time allowed 3 minutes; there may be no later opportunity to speak again.
5	Parish Council vacancies: <i>To agree co-option of Councillors</i>
6	Highways (including road safety, place-making and traffic calming) (a) OCC 20mph Steering Group: JC (b) KPC Traffic Subcommittee, update on traffic calming proposals for village: JC (c) Roadside grass verges and environment: <i>To consider</i> : OCC verge cutting. BE
7	Parish Council-owned assets and community assets Allotments and Community Orchard: BE
8	Maintenance (Parish Council and community assets): priority actions (a) Kirtlington Conservation Area and village centre (<i>protection of public amenity and heritage, protection of central village area from vehicle erosion of public grassed areas at North and South Greens</i>); (i) South Green. BE (ii) Replacement tree planting/tree surgery. Boward's remedial work to Parish Council-owned trees. JC
9	Village Hall, Sports Field and Play Areas (a) KVHMC Committee meeting, 20 th November: BE (b) <i>To consider</i> : Update / handover note from David Grimshaw ALL (c) Sports field outfield maintenance; Scout Hut, other: All (d) Play Areas (Sports field and Roman Close): All (e) Fence at Roman Close JC

9	Parish Services	
	(a) <i>Update:</i> Community Shop/ correspondence re provision of cycle racks : BE /All	
10	Recent Parish Events, Correspondence	
	(i) <i>Update:</i> Lamb Ale 2023 (2 nd – 5 th June 2024); Lamb Ale 2024: Funfair provision for village event: BE (ii) <i>To Consider:</i> Kite Festival, 9 th – 11 th June 2024, <i>Invite Kite Festival team to discuss feedback on 2023 and 2024</i> JH / All	
11	Planning	
	(a) Monthly Parish planning application report: JC (b) To note: Consultation Draft Cherwell Local Plan 2040 Review: Consultation period ended Friday 3 rd November 2023. (c) Update: Mid-Cherwell Neighbourhood Plan (MCNP) Report and dates of forthcoming meetings: KC (d) <i>To consider:</i> Planning Sub Committee membership and review of protocols ALL	
12	Parish Council priorities	
	Website and Facebook communications with village: BE / KC Correspondence: Vexatious requests ALL	
13	Finance	
	(a) <i>To consider, Revised payments schedule:</i> JC, KC / All (b) <i>To note, payment options and bank mandate:</i> JC, KC / All (c) <i>To consider: Assets, future costs and possible revenue sources:</i> JC, KC / All (d) <i>To consider:</i> Precept request sum for 2024-2025 JC, KC / All	
14	Dates of the next Parish Council meeting(s)	
	<i>To consider: Meeting dates for January, February and March 2024.</i>	
15	Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas	
	Other matters: (a) Allocation of roles for new Councillors (b) KPC tasks for next two or three months (c) County Councillor Priority Funding (period April 2023 – March 2024) (d) Items for future agendas <i>Ongoing: Parish Council assets – maintenance; replacement tree planting, tree surgery; Village website review.</i>	
16	Critical dates	
17	Other dates	
	Wednesday 6 th December, KWACS 14 th December, Reaching Out Coffee morning 17 th December, Carol Service 24 th December, Crib Service 20 th January, 2024 Wassail!	7.45 pm, Church 10.30 Oxford Arms 6pm Church 4pm Church 4pm Community Orchard