

**KIRTLINGTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held in the Village Church on Monday 27<sup>th</sup> November 2023 at 6.30 p.m.**

Present: Mrs K Chacksfield, Ms J Conway (Chair), Dr B Enser, Ms J Harwell

In attendance: Alison Ace, Estelle Bailey, Adrienne Banks, Katherine Broclass, Trudy Brock, Kate Buckingham-Fry, Dudley Brewer, Judith Chapman, Alex Charleworth, Neal Clarke, Joanne Clifford, Paul Clifford, Jake Collinge (Jake Collinge Planning Consultancy), Grace Conway-Murray, Rob Cooke, Sara Cooper, Kitty Cox, John East, Liz Eeley, Sam Eeley, Lili Fallow, Jane Farmer, Margaret Forey, Nick Fry, Barry Grinham, Mark Harrison, Paula Harvey, Celia Hawkesworth, Chris Hawkesworth, Stephanie Hilborne, Simon Holland, Joanna Jones, Jan L Kerton, James Kirkman, Peter Kyte, Zoe Kyte, Jean Leaming, Edward Macfarlane, Sophie Macfarlane, Hilary McPhee, Pamela Mainwaring, Gareth Miller, Dan Moore (Manorwood Consultancy Ltd.) Ann Mowatt, James Nicholson, Christopher Powles, Dave Reeve, David Richardson, Steve Rice, Libby Russell, Andrew Russell, Bob Sargent, Jordan Self, Jan Shackleton, Peter Shellen, Jan Sprake, Karen Staker, Gill Summerfield, Tony Summerfield, Sue Tee, Andrew Tee, Will Twiddy, Bob Wilkes

*4 others whose names were illegible signed the attendance list.*

Cllr Barry Wood (Cherwell District Council)  
Helen Macbeth, Christine Marsh

	Action
<p><b>1. Apologies</b></p> <p>None.</p> <p><b>2. Declarations of pecuniary interests / other conflicts of interest</b></p> <p>Attendees were informed that the meeting would be recorded solely for the purpose of producing a transcript of the proceedings for MCNP purposes. Cllr Harwell recorded the meeting and Cllr Enser made a back-up recording.</p> <p><b>3. Approval of the Minutes of the Parish Council Meeting held on 23 October 2023</b></p> <p>The Minutes were approved and signed.</p> <p><b>4. District &amp; County Councillor Reports (<i>see below</i>) / Members of the public –</b></p> <p>District Councillor Barry Wood in attendance. Following the MCNP presentation Cllr Wood informed that land use planning in England, which is consultation bound, operates at different levels; planning applications are governed by the neighbourhood plan, the local plan and by the national planning application framework. Current planning applications are being assessed according to the pre-existing Local and Neighbourhood Plans. The Mid Cherwell Neighbourhood Plan and the Cherwell District Local Plan are in the process of being refreshed. Cllr Wood further informed that Heyford Park Parish Council has resolved to leave the MCNP and that this may impact MCNP timeframes.</p> <p><b>5. Parish Council vacancy: thank you to David Grimshaw.</b></p> <p>Cllr Conway thanked David Grimshaw, who has stood down from the Council, for his useful contribution to KPC.</p> <p><b>6. Mid Cherwell Neighbourhood Plan Presentation MCNP</b></p> <p>Cllr Conway provided an overview of MCNP and thanked the 4 people (Christine Marsh, Helen Macbeth, Bryony Enser and Kay Chacksfield) who have been working on the site assessments for their hard work over the last few months, before handing over to Cllr Chacksfield.</p> <p>Cllr Chacksfield informed that the purpose of the meeting was for counsellors to consider and vote on the recommendations of the site assessment teams, which have been available to view on the website for the last 2 weeks, in order for the recommendations to go forward to the next stage of public consultation: –</p> <ol style="list-style-type: none"> <li>How many homes is it reasonable to accommodate in Kirtlington – the proposal is 35.</li> <li>Whether or not to agree the recommended allocation of sites KT7 and 8, Jersey Cottages south and north.</li> <li>Whether or not to agree that sites KT1,2,3 and 4 (Corner Farm east and west and Rye Furlong east and west)</li> </ol>	

- should not be recommended for allocation.
- iv. Whether or not to support the ranking of sites – this is a requirement of the MCNP, because the recommended sites may fall away, in which case the next most suitable sites would be considered. The ranking is proposed in order as follows – sites KT7 and 8 followed by 1,2,3 and 4. i.e. the 2 sites at Jersey Cottages, followed by the 2 at Corner Farm, and then 2 at Rye Furlong

The outcomes of the site assessments and the recommendations of the site assessment teams were presented by Cllr Chacksfield, Christine Marsh, Helen Macbeth and Cllr Enser. They were subsequently discussed in open forum. David Richardson (former KPC Chair) fielded questions and fed them back to the Chair. Members of the audience left for another meeting during the discussion. The audience requested that an indicative vote on the 4 proposed recommendations be held. The outcome of the vote was: -

Recommendation i

For 25

Against 4

Recommendation ii

For 33

Against 3

Recommendation iii

For 33

Against 3

Recommendation iv

For 36

Against 2

## **7. Vote of councillors for recommendation MCNP**

Council voted on the 4 proposed recommendations: -

- i. How many homes it would be reasonable to accommodate in Kirtlington – the proposal is for 35.  
For 3  
Against 1
- ii. Whether or not to agree the recommended allocation of sites KT7 and 8, Jersey Cottages south and north.  
For 3  
Against 1
- iii. Whether or not to agree that sites KT1,2,3,4 (Corner Farm east and west and Rye Furlong east and west) should not be recommended for allocation.  
For 3  
Against 1
- iv. Whether or not to support the ranking of sites – this is a requirement of the MCNP, because the recommended sites may fall away, in which case the next most suitable sites would be considered. The ranking is proposed in order as follows – sites KT7,8,1,2,3,4.  
For 3  
Against 1

*Resolved:* The 4 proposed recommendations will go forward to the next stage of public consultation.

The meeting closed at 8.15 p.m.

**Signed**      Briony Enser

**Vice Chair**

**Date 11<sup>th</sup> January 2023.**