

KIRTLINGTON PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held on **Wednesday 26th June at 6.30 pm in the Hazel Room, Village Hall.**

Joanne Broughton, Clerk

1	Election of Chair and Vice Chair
2	Apologies
3	Declarations of pecuniary interests / other conflicts of interest
4	Approval of the Minutes of the Parish Council Meeting held on 22nd May 2024
5	District & County Councillor Reports
	(a) Cherwell DC (b) Oxfordshire CC
6	Update from Thames Valley Police PCSO's in attendance
7	Public Participation
	Members of the public may be invited to speak at the Chair's discretion - <i>10 minutes' total speaking time allowed. Individual time allowed 3 minutes; there may be no later opportunity to speak again.</i>
8	Highways (including road safety, place-making and traffic calming)
	(a) Update: KPC Traffic Advisory Committee, traffic calming proposals NF (b) Update: HGVs in the village/potholes in Church Lane. BE (c) Update: Parking on Mill Lane. KC (d) Update: Damage to Bletchingdon Road caused by Thames Water tankers. DR (e) Update: Community Speedwatch and Equipment DR
9	Parish Council-owned assets and community assets
	(a) Update: Allotments, Community Orchard, Gravel Pit Field. BE (b) Update: Second defibrillator for village. DR
10	Maintenance (Parish Council and community assets): priority actions
	Kirtlington Conservation Area and village centre (<i>protection of public amenity and heritage, protection of central village area from vehicle erosion of public grassed areas at North and South Greens</i>). (a) To consider: Tree maintenance on South Green. BE (b) To consider: Village protocol for grass cutting and maintenance of Greens, Pound and Sports Field. All (c) To consider: Lamb Ale feedback and agree funfair provider for next year. BE (d) To consider: OCV hedge laying at Tinker's Ditch in the Autumn. BE
11	Village Hall, Sports Field and Play Areas
	(a) Update: Village Hall liaison. BE (b) To consider: Quote for fence which borders Mollie Mins Lane and the Sports Field. Update: Sports field maintenance DR, JN (c) Update: Play Areas on Sports field and Roman Close. DR, JN (d) To consider: Quote for installing W.I. bench in new location. NF

	<p>(e) <i>Update</i>: Scout Hut demolition. JN</p> <p>(f) <i>To consider</i>: Future of existing storage container. DR, JN</p>
12	Community Shop and Café project (Shop Steering Group, SSG)
	<p>a) <i>Update</i>: Alteration to KPC lease/potential solicitors. NF, KC</p>
13	Parish Services, Correspondence, Publicity
	<p>a) <i>Update</i>: Kirtlington Village News, Website, Facebook. BE, Clerk</p> <p>b) <i>To consider</i>: Vexatious policy review. All</p> <p>c) <i>To consider</i>: Closure of Post Office. BE</p>
14	Planning
	<p>a) <i>To consider</i>: Monthly parish planning application report. Clerk</p> <p>b) <i>Update</i>: Corner Farm / Manorwood Homes Appeal Hearing. NF</p> <p>c) <i>Update</i>: Mid-Cherwell Neighbourhood Plan (MCNP) Review. BE</p>
15	Finance
	<p>a) <i>To consider and approve</i>: Monthly receipts and payments schedule. KC, Clerk</p> <p>b) <i>To receive and note</i>: The Annual Internal Audit Report. Finance Committee, Clerk</p> <p>c) <i>To consider and approve</i>: The Annual Governance Statement. Finance Committee, Clerk</p> <p>d) <i>To consider and approve</i>: The Accounting Statements. Finance Committee, Clerk</p> <p>e) <i>To note</i>: The period for the exercise of public rights. Finance Committee, Clerk</p> <p>f) <i>To consider and approve</i>: Insurance quote from Clear Councils for 2024-25. Finance Sub Committee, Clerk</p> <p>g) <i>To consider</i>: Grant opportunities for 2024-2025. Finance Sub Committee, Clerk</p>
16	Weston Airfield
	<p>a) <i>Update</i>: Potential noise from commercial enterprise at weekends. DR</p>
17	Future meeting dates
18	Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas
	<p>Items for future agendas. Ongoing: Parish Council assets maintenance review; tree surgery review; village website review.</p>