

# ***KIRTLINGTON PARISH COUNCIL***

## ***NOTICE OF PARISH COUNCIL MEETING***

I hereby give notice that the next meeting of the Parish Council will be held on **Wednesday 18<sup>th</sup> September at 6.30 pm in the Hazel Room, Village Hall.**

Joanne Broughton, Clerk

<b>1</b>	<b>Election of Chair and Vice Chair</b>
<b>2</b>	<b>Apologies</b>
<b>3</b>	<b>Declarations of pecuniary interests / other conflicts of interest</b>
<b>4</b>	<b>Approval of the Minutes of the Parish Council Meeting held on 24<sup>th</sup> July 2024</b>
<b>5</b>	<b>District &amp; County Councillor Reports</b>
	(a) Cherwell DC (b) Oxfordshire CC
<b>6</b>	<b>Public Participation</b>
	Members of the public may be invited to speak at the Chair's discretion - <i>10 minutes' total speaking time allowed. Individual time allowed 3 minutes.</i>
<b>7</b>	<b>Highways (including road safety, place-making and traffic calming)</b>
	(a) <i>Update:</i> KPC Traffic Advisory Committee, traffic calming proposals <b>NF</b> (b) <i>Update:</i> FixMyStreet updates. <b>BE</b> (c) <i>Update:</i> Blenheim Palace routing signage. <b>NF</b>
<b>8</b>	<b>Parish Council-owned assets and community assets</b>
	(a) <i>Update:</i> Allotments, Community Orchard, Gravel Pit Field. <b>BE</b>
<b>9</b>	<b>Maintenance (Parish Council and community assets): priority actions</b>
	Kirtlington Conservation Area and village centre ( <i>protection of public amenity and heritage, protection of central village area from vehicle erosion of public grassed areas at North and South Greens</i> ). (a) <i>To consider:</i> Map with village protocol for grass cutting. <b>KC</b> (b) <i>To consider:</i> Re-gravelling Tinker's Ditch and Betty Bull's Lane. <b>NF</b> (c) <i>To consider:</i> Request for re-surfacing of Mollie Mins Lane. <b>NF</b> (d) <i>Update:</i> OCV hedge laying at Tinker's Ditch. <b>BE</b> (e) <i>To consider:</i> Tree surgery review. <b>BE</b>
<b>10</b>	<b>Village Hall, Sports Field and Play Areas</b>
	(a) <i>Update:</i> Village Hall liaison. <b>BE</b> (b) <i>Update:</i> Sports Field maintenance (volunteer groundsmen), access to goal posts, type of herbicide used, new key safe for field gate key, repairs to fence that borders Mollie Mins Lane and the Sports Field. <b>DR, JN</b> (c) <i>Update:</i> Play Areas on Sports field and Roman Close – Work party, skip and fence repairs for Roman Close. <b>DR, JN</b> (d) <i>To consider:</i> Playsafety annual inspection reports. <b>DR, JN</b> (e) <i>To consider:</i> Draft Heads of Terms for a lease of the Scout Hut area. <b>All</b> (f) <i>To consider:</i> Future of existing storage container. <b>JN</b>

<b>11</b>	<b>Parish Services, Correspondence, Publicity</b>
	<ul style="list-style-type: none"> <li>a) <i>Update:</i> Kirtlington Village News, Website, Facebook. <b>Clerk, KC</b></li> <li>b) <i>To consider:</i> Vexatious policy review. <b>All</b></li> <li>c) <i>To consider:</i> Communications policy. <b>All</b></li> <li>d) <i>Update:</i> Post Office closure. <b>BE</b></li> <li>e) <i>Update:</i> Kirtlington quarry tree works by CDC. <b>Clerk</b></li> </ul>
<b>12</b>	<b>Planning</b>
	<ul style="list-style-type: none"> <li>a) <i>To consider:</i> Monthly parish planning application report. <b>Clerk</b></li> <li>b) <i>Update:</i> Orchard Field House planning application. <b>KC</b></li> <li>c) <i>Update:</i> Street Trading Licence for pizza van. <b>Clerk</b></li> <li>d) <i>Update:</i> Mid-Cherwell Neighbourhood Plan (MCNP) Review. <b>BE</b></li> </ul>
<b>13</b>	<b>Finance</b>
	<ul style="list-style-type: none"> <li>a) <i>To consider and approve:</i> Monthly receipts and payments schedule. <b>KC, Clerk</b></li> <li>b) <i>Update:</i> Barclays account closure. <b>KC, Clerk</b></li> <li>c) <i>Update:</i> Finance Sub-Committee meeting. <b>FC</b></li> <li>d) <i>Update:</i> Obtaining S106 funds. <b>FC</b></li> <li>e) <i>To consider:</i> Use of KPC reserves. eg. car park. <b>FC</b></li> <li>f) <i>Update:</i> Grant Opportunities 2024-25. <b>FC</b></li> </ul>
<b>14</b>	<b>Future meeting dates</b>
<b>15</b>	<b>Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas</b>
	Items for future agendas. Ongoing: Parish Council assets maintenance review; village website review.