

KIRTLINGTON PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held on **Tuesday 14th January 2025 at 6.30pm in the Hazel Room, Village Hall.**

Joanne Broughton, Clerk

1	Election of Chair and Vice Chair
2	Apologies
4	Declarations of pecuniary interests / other conflicts of interest
5	Approval of the Minutes of the Parish Council Meeting held on 12th December 2024
6	District & County Councillor Reports
	(a) Cherwell DC (b) Oxfordshire CC
7	Public Participation
	Members of the public may be invited to speak at the Chair's discretion - <i>10 minutes' total speaking time allowed. Individual time allowed 3 minutes.</i>
8	Highways (including road safety, place-making and traffic calming)
	(a) Update: Traffic Advisory Committee – progress on traffic calming and speedwatch. NF (b) Update: Temporary closure of Akeman Street for Thames Water. Clerk
9	Parish Council-owned assets and community assets
	(a) Update: Allotments, Community Orchard, Gravel Pit Field. BE
10	Maintenance (Parish Council and community assets): priority actions
	Kirtlington Conservation Area and village centre (<i>protection of public amenity and heritage, protection of central village area from vehicle erosion of public grassed areas at North and South Greens</i>). a) Update: Tree surgery recommendations. Clerk b) Update: Hedge laying along Tinker's Ditch. BE c) Update: New location for defibrillator. DR
11	Village Hall, Sports Field and Play Areas
	Village Hall (a) Update: Village Hall Management Committee liaison. BE Sports Field (b) Update: Fence between Mollie Minns Lane and Sports Field. DR, JN (c) To consider: Quote for cutting back branches by storage container. JN, DR (d) Update: Lease of Scout hut land to KPC. NF, KC Play areas Roman Close/Sports Field (e) To consider: Playsafety recommendations for action. Clerk, JN, DR
12	Community Shop and Café
	a) To consider: KPC sub-lease – feedback from solicitors on Councillors comments. KC, NF

13	Parish Services, Correspondence, Publicity
	<ul style="list-style-type: none"> a) <i>Update:</i> Kirtlington Village News – article on Local Plan. Clerk b) <i>Update:</i> Website, Facebook. Recent items posted. Clerk c) <i>To consider:</i> Response to OALC consultation on Local Government Standards. Clerk d) <i>Update:</i> Letter to Thames Water regarding Great Wolfe. Clerk e) <i>Update:</i> Solicitors request for Deed of Easement on South Green. BE, All
14	Planning
	<ul style="list-style-type: none"> a) <i>To consider:</i> Monthly parish planning application report. JH b) <i>Update:</i> Mid-Cherwell Neighbourhood Plan (MCNP) Review. BE, KC c) <i>Update:</i> Community First Housing Needs Survey. KC d) <i>To consider:</i> KPC Response to CDC’s Local Plan Review. Clerk
15	Finance
	<ul style="list-style-type: none"> a) <i>To consider:</i> Monthly receipts and payments schedule. Clerk, All
16	Future meeting dates: tbc
17	Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas
	Items for future agendas. Ongoing: Parish Council assets maintenance review; village website review.