

KIRTLINGTON PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held on **Tuesday 11th February 2025 at 6.30pm in the Hazel Room, Village Hall.**

Joanne Broughton, Clerk

1	Election of Chair and Vice Chair
2	Apologies
3	Declarations of pecuniary interests / other conflicts of interest
4	Approval of the Minutes of the Parish Council Meeting held on 14th January 2025
5	District & County Councillor Reports (a) Cherwell DC (b) Oxfordshire CC
6	Public Participation Members of the public may be invited to speak at the Chair's discretion - <i>10 minutes' total speaking time allowed. Individual time allowed 3 minutes.</i>
7	Highways (including road safety, place-making and traffic calming) (a) <i>Update:</i> Traffic Advisory Committee – Report from latest meeting. NF, DR (b) <i>Update:</i> Community Speedwatch. DR, NF (c) <i>Update:</i> Temporary closure of Akeman Street for Thames Water supply to Great Wolf. Clerk, BE (d) <i>Update:</i> FixMyStreet – Super User training, outstanding issues. Clerk
8	Parish Council-owned assets and community assets (a) <i>Update:</i> Allotments, Community Orchard, Gravel Pit Field. BE (b) <i>To consider:</i> Gravel Pit field: Current condition/maintenance needs/re letting BE, All
9	Maintenance (Parish Council and community assets): priority actions Kirtlington Conservation Area and village centre (<i>protection of public amenity and heritage, protection of central village area from vehicle erosion of public grassed areas at North and South Greens</i>). <i>a) To consider:</i> Quotes for tree surgery recommendations. KC, Clerk <i>b) Update:</i> Quarry and Pigeons Lock signs. Clerk, KC <i>c) Update:</i> Quarry safety issues. BE
10	Village Hall, Sports Field and Play Areas Village Hall (a) <i>Update:</i> Village Hall Management Committee liaison. BE Sports Field (b) <i>Update:</i> Maintenance and liaison with volunteer groundsmen. JN, DR (c) <i>To consider:</i> Clearance preparations for new storage container. JN, DR, All (d) <i>Update:</i> Lease of Scout hut land to KPC. NF, KC, Clerk Play areas Roman Close/Sports Field (e) <i>Update:</i> Current condition/any maintenance needs e.g. play bark. JN, DR. (f) <i>To consider:</i> Quotes for work following Playsafety recommendations. JN, All

11	Community Shop and Café a) <i>Update:</i> KPC draft underlease. KC, NF, Clerk
12	Parish Services, Correspondence, Publicity
	a) <i>Update:</i> Website, Facebook. Recent items posted. Clerk b) <i>Update:</i> Solicitors request for Deed of Easement on South Green. BE, All c) <i>Update:</i> Village Meeting regarding drug dealing in the village. BE, All d) <i>To consider:</i> Blandford Fly Treatment Program – Steeple Aston PC. Clerk, All
13	Planning
	a) <i>To consider:</i> Monthly parish planning application report. Clerk b) <i>To consider:</i> Mid-Cherwell Neighbourhood Plan (MCNP) Review. BE, KC c) <i>Update:</i> Community First Housing Needs Survey. KC, All d) <i>To consider:</i> KPC Response to CDC’s Local Plan Review. BE, All e) <i>To consider:</i> Response to proposed development between Bletchingdon and Kirtlington. Clerk, BE, All
14	Finance
	a) <i>To consider:</i> Monthly receipts and payments schedule. Clerk, Finance Committee, All b) <i>Update:</i> Funds transfer to savings account and interest rate. Clerk c) <i>Update:</i> KPC Precept 2024/25, Spend to December 2024 (third quarter). Clerk d) <i>To consider:</i> Draft budget for 2025-2026. Clerk, All e) <i>To consider:</i> Precept request sum for 2025-2026. Clerk, All
15	Future meeting dates: 11th March, 15th April 2025
16	Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas
	Items for future agendas – Review of councillor responsibilities (March). Ongoing: Parish Council assets maintenance review; village website review.