

KIRTLINGTON PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held on **Tuesday 11th March 2025 at 6.30pm in the Hazel Room, Village Hall.**

Joanne Broughton, Clerk

1	Election of Chair and Vice Chair
2	Apologies
3	Co-option to fill councillor vacancy
4	Declarations of pecuniary interests / other conflicts of interest
5	Approval of the Minutes of the Parish Council Meeting held on 11th February 2025
6	District & County Councillor Reports
	(a) Cherwell DC (b) Oxfordshire CC
7	Public Participation
	Members of the public may be invited to speak at the Chair's discretion - <i>10 minutes' total speaking time allowed. Individual time allowed 3 minutes.</i>
8	Highways (including road safety, place-making and traffic calming)
	(a) Update: Traffic Advisory Sub-Committee. NF, DR (b) Update: Temporary closure of Akeman Street for Thames Water supply to Great Wolf. Clerk, BE (c) To consider: Footpath from Kirtlington to Bletchingdon. KC (d) To consider: Response to OCC's disabled parking places proposal. NF, All (e) Update: FixMyStreet – South Green posts, outstanding items. Clerk
9	Parish Council-owned assets and community assets
	(a) Update and to consider: Allotments, Community Orchard, Gravel Pit Field (hedge cutting quote). BE (b) To consider: Appropriation by residents of verges on Crowcastle Lane. All
10	Maintenance (Parish Council and community assets): priority actions
	Kirtlington Conservation Area and village centre (<i>protection of public amenity and heritage, protection of central village area from vehicle erosion of public grassed areas at North and South Greens</i>). a) To consider: Quote for Lime trees surgery and update on Oak and Sycamore works. KC, Clerk
11	Village Hall, Sports Field and Play Areas
	Village Hall (a) Update: Village Hall Management Committee liaison. BE Sports Field (b) Update: Maintenance and liaison with volunteer groundsmen – Mole Hills. JN, DR (c) Update: Lease of Scout hut land to KPC. KC, NF

	<p>Play areas Roman Close/Sports Field (d) To consider: Request for replacement dog warning sign. BE (e) Update: Maintenance - Play bark. DR, JN, Clerk</p>
12	<p>Community Shop and Café a) To consider: KPC draft underlease. KC, NF, All</p>
13	<p>Parish Services, Correspondence, Publicity</p>
	<p>a) Update: Website, Facebook. Recent items posted. Clerk b) Update: Items for Kirtlington Village news. All c) To consider: Solicitors request for Deed of Easement on South Green. BE, All d) To consider: Suggested items for next Parish Liaison meeting. All e) Update: Letter to CDC outlining concerns raised at Village Meeting held on 6th February 2025 BE, All</p>
14	<p>Planning</p>
	<p>a) To consider: Monthly parish planning application report. Clerk b) To consider: Councillor vacancy on Planning Sub-Committee. All c) Update: Mid-Cherwell Neighbourhood Plan (MCNP) Review. BE, KC d) Update: Community First Housing Needs Survey. KC, All e) Update: KPC Response to CDC's Local Plan Review. BE, All f) Update: Response to proposed development between Bletchingdon and Kirtlington. Clerk, BE, All</p>
15	<p>Finance</p>
	<p>a) To consider: Monthly receipts and payments schedule. Clerk, Finance Committee, All b) To consider: Draft budget for 2025-2026. Clerk, All c) To consider: Precept request sum for 2025-2026. Clerk, All</p>
16	<p>Future meeting dates: 15th April 2025 Provisional meeting dates for KPC's two annual meetings in May 2025: (a) Annual Parish Meeting (Convened by KPC for clubs, societies and parishioners.) (b) Annual Council Meeting (To set KPC business for the year, confirm roles and responsibilities)</p>
17	<p>Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas</p>
	<p>Street lighting. Items for future agendas: April - To consider agendas for annual meetings in May. Ongoing: Parish Council assets maintenance review; village website review.</p>