

KIRTLINGTON PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held on **Tuesday 15th April 2025 at 6.30pm in the Hazel Room, Village Hall.**

Joanne Broughton, Clerk

1	Election of Chair and Vice Chair
2	Apologies
3	Declarations of pecuniary interests / other conflicts of interest
4	Approval of the Minutes of the Parish Council Meeting held on 11th March 2025
5	Public Participation
	Members of the public may be invited to speak at the Chair's discretion - <i>10 minutes' total speaking time allowed. Individual time allowed 3 minutes.</i>
6	District & County Councillor Reports
	(a) Cherwell DC (b) Oxfordshire CC
7	Parish Council Responsibilities
	(a) To consider: Agenda for Annual Parish Meeting in May. All (b) To consider: Agenda for Annual Council Meeting in May. All (c) To consider: OALC advice on using gov.uk email addresses. All
8	Highways (including road safety, place-making and traffic calming)
	(a) Update: Road safety/traffic calming. Clerk (b) Update: Temporary closure of Akeman Street for Thames Water supply to Great Wolf. Clerk, BE (c) Update: Complaint to OFWAT/CCW. Clerk, BE
9	Parish Council-owned assets and community assets
	(a) Update: Allotments, Community Orchard, Gravel Pit Field. BE (b) Update: Appropriation by residents of verges on Crowcastle Lane. Clerk (c) Update: TVP update on police drug patrols in Kirtlington and invitation to attend. Clerk
10	Maintenance (Parish Council and community assets): priority actions
	Kirtlington Conservation Area and village centre (<i>protection of public amenity and heritage, protection of central village area from vehicle erosion of public grassed areas at North and South Greens</i>). (a) Update: Grass cutting of the Greens. KC, Clerk (b) Update: Village Spring Clean – litter pick, sign cleaning. Clerk, All
11	Village Hall, Sports Field and Play Areas
	Village Hall (a) Update: Village Hall Management Committee liaison. BE Sports Field (b) Update: Maintenance and liaison with volunteer groundsmen. JN, DR

	<p>(c) Update: Lease of Scout hut land to KPC and right of way claim. KC, JN</p> <p>(d) Update: Storage container. Clerk, JN</p> <p>Play areas Roman Close/Sports Field</p> <p>(e) Update: Request for replacement dog warning sign. Clerk, DR</p> <p>(f) Update: Maintenance - Play bark, slide repair. DR, JN, Clerk</p>
12	<p>Community Shop and Café</p> <p>(a) Update: KPC draft underlease. KC</p>
13	<p>Parish Services, Correspondence, Publicity</p> <p>(a) Update: Website, Facebook, Village News. Clerk</p> <p>(b) Update: Solicitors request for Deed of Easement on South Green. BE, All</p> <p>(c) Update: Concerns raised at Neighbourhood Watch Village Meeting – Mill Lane/Quarry etc. BE, All</p> <p>(d) To consider: Suggested items for next Parish Liaison meeting. All</p> <p>(e) Update: Lamb Ale funfair. Clerk</p>
14	<p>Planning</p> <p>(a) To consider: Monthly parish planning application report. Clerk, AC, All</p> <p>(b) Update: Mid-Cherwell Neighbourhood Plan (MCNP) Review Consultation. BE, KC</p> <p>(c) To consider: Community First Housing Needs Survey Report. KC, All</p>
15	<p>Finance</p> <p>(a) To consider: Monthly receipts and payments schedule. Clerk, Finance Committee, All</p> <p>(b) Update: Preparations for audit of 2024/25 and new OALC requirements. Clerk, Finance Committee</p>
16	<p>Other matters for information not elsewhere on the agenda (not for debate/decision) and items for future agendas</p> <p>Items for future agendas Ongoing: Parish Council assets maintenance review; village website review.</p>

AC – Amanda Carpenter

BE – Briony Enser

CR – Claire Rose

DR – David Richardson
JN – James Nicholson
KC – Kay Chacksfield
NF – Nick Fry