

KIRTLINGTON PARISH COUNCIL MEETING

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To members of the council:

You are hereby summoned to attend a meeting of Kirtlington Parish Council on Thursday 22nd January 2026 to be held at 6.30pm at St Mary's Church for the purpose of transacting the following business:

Joanne Broughton, Clerk to the Parish Council

Public and press are welcome to attend.

AGENDA

1. To note apologies for absence.
2. Variation of order of business.
3. Declaration of interest in items on the agenda (if any)*.
4. Update from County and District Councillors (if in attendance).

MINUTES

5. To confirm meeting minutes of 16th December 2025 and sign as a true record.
6. To consider any actions from last minutes.

PUBLIC PARTICIPATION

7. A short period will at this stage be made available for members of the public to ask questions or submit comments about local matters relating to the agenda.

PLANNING

8. To note planning application comments/consider new planning applications.

FINANCE

9. a) To agree payments in accordance with the budget (list below).
b) To agree budget for 26-27 and set the precept request.

REGULAR ITEMS/REPORTS

10. To receive Allotments, Community Orchard and Gravel Pit Field update and consider resolution requests, if any.
11. To receive road safety and traffic calming update and to consider resolution requests, if any.
12. To receive Village Hall Management Committee (KVHMC) update and to consider resolution requests, if any.
13. To receive Sports Field update including liaison with volunteer groundsmen and to consider resolution requests, if any.
14. To receive Roman Close and Sports Field play areas update and to consider resolution requests, if any.
15. To receive Mid-Cherwell Neighbourhood Plan update.
16. To receive website, Facebook and Village News update and to consider resolution requests, if any.
17. To consider any correspondence received and consider resolution requests, if any (list below).
18. To report on essential village matters (items received after agenda was set).

NEW ITEMS

20. To discuss erosion of canal towpath and consider resolution requests, if any.
21. To discuss and consider request for donation towards electrics for Christmas lights.
21. To consider date of Annual Parish Meeting (to be held between 1st March and 30th June).

PLANNING APPLICATIONS:

25/03350/F	RETROSPECTIVE - Retention and re-location of an existing storage container, which is to be timber clad, and retention of existing permeable hardstanding. Land at Crowcastle Lane.
26/00014/F	Refurbishment and alterations to the internal arrangements with minor external works to the existing dwelling including re-configuration of the single storey kitchen range, a new brick chimney and 3 × Conservation-style rooflights. The Forge, North Green.
25/03236/F	Single storey extension and associated internal alterations to an existing outbuilding to provide ancillary caregiver accommodation for the main house. The Forge, North Green.

PAYMENTS FOR THIS MEETING:

Joanne Broughton	January Salary	£1,097.32
Joanne Broughton	January Expenses	£89.00

CORRESPONDENCE

- Email from resident requesting speed indicator devices for Kirtlington.
- Grant request from North Oxfordshire Resident Action (NORA).
- Emails from residents regarding degradation of grass on The Pound.
- OCC Q&A session on Bicester and Surrounding Villages Movement and Place (MAP) Plan 26th Jan.
- Notice from OCC that a Traffic Regulation Order has been made for the two disabled parking spaces.

*If Members declare a Disclosable Pecuniary Interest they must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).

Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items, before leaving the meeting, shall do prior to the item in question.

Chair – Amanda Carpenter

AC – Anthony Child

CR – Claire Rose

DR – David Richardson

JN – James Nicholson

KC – Kay Chacksfield

NF – Nick Fry