

## KIRTLINGTON PARISH COUNCIL MEETING

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To members of the council:

You are hereby summoned to attend a meeting of Kirtlington Parish Council on Tuesday 17<sup>th</sup> March 2026 to be held at 6.30pm at St Mary's Church for the purpose of transacting the following business:

Joanne Broughton, Clerk to the Parish Council

**Public and press are welcome to attend.**

### AGENDA

1. To note apologies for absence.
2. Variation of order of business.
3. Declaration of interest in items on the agenda (if any)\*
4. Update from County and District Councillors (if in attendance).

### MINUTES

5. To confirm meeting minutes of 23<sup>rd</sup> February 2026 and sign as a true record.
6. To consider any actions from last minutes.

### PUBLIC PARTICIPATION

7. A short period will at this stage be made available for members of the public to ask questions or submit comments about local matters relating to the agenda.

### PLANNING

8. To note planning application comments/consider new planning applications.

### FINANCE

9. To agree payments in accordance with the budget (list below).

### REGULAR ITEMS/REPORTS

10. To receive Allotments, Community Orchard and Gravel Pit Field update and consider resolution requests, if any.
11. To receive road safety and traffic calming update and to consider resolution requests, if any.
12. To receive Village Hall Management Committee (KVHMC) update and to consider resolution requests, if any.
13. To receive Sports Field update including liaison with volunteer groundsmen and to consider resolution requests, if any.
14. To receive Roman Close and Sports Field play areas update and to consider resolution requests, if any.
15. To receive Mid-Cherwell Neighbourhood Plan update and to consider resolution requests, if any.
16. To receive website, Facebook and Village News update and to consider resolution requests, if any.
17. To consider any correspondence received and consider resolution requests, if any (list below).
18. To report on essential village matters (items received after agenda was set).

### NEW ITEMS

19. Scout Hut Area.
19. Lamb Ale.
20. Village meeting to discuss cumulative impact of planning proposals.
21. Car park policy.
22. Grass Cutting Quotes for 2026-27.

PLANNING APPLICATIONS: None.

## PAYMENTS FOR THIS MEETING:

Joanne Broughton	March Salary	£1,097.32
Joanne Broughton	March Expenses	£87.93
Oxford Conservation Volunteers (OCV)	Hedge laying on Crowcastle Lane	£320.00
OALC	Annual membership fee	£312.00
Safeguard	CCTV Engineer visit 4 <sup>th</sup> March 2026	£117.00
ICO	Annual Data protection Fee	£52.00

## CORRESPONDENCE

- Email from Cllr Nigel Simpson at CDC regarding Flood Warden training.
- Temporary Road Closure Notice (T17602) from OCC for Weston on the Green, B430 Northampton Road (from Green Lane to North Lane) to facilitate surface sealing works 9<sup>th</sup> to 10<sup>th</sup> May.
- Temporary Road Closure Notice (T17603) from OCC for Weston on the Green, B430 Northampton Road (from Green Lane to A34) (Part 1) to facilitate surface sealing works 9<sup>th</sup> to 10<sup>th</sup> May.
- Temporary Road Closure Notice (T17604) from OCC for Weston on the Green, B430 Slip Road access to A34 / Oxford Road (from A34 to B430) to facilitate surface sealing works 9<sup>th</sup> to 10<sup>th</sup> May.
- Email from JACS (UK) Ltd advertising village gateways.
- Confirmation from CDC of Council Tax Precepts approval for 2026/2027.
- Email from CDC offering loan of road sign cleaning kits.
- Email from resident regarding major planning proposals and link to North Oxfordshire Resident Action (Nora) website.
- Email from Bob Dunlop informing KPC that he is applying to list Kirtlington Lamb Ale as an example of Intangible Heritage as listed by UNESCO.
- Email from resident requesting replacement dog walkers notice for fence dividing Mollie Mins Lane from the sports field.

\*If Members declare a Disclosable Pecuniary Interest they must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).

Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items, before leaving the meeting, shall do prior to the item in question.

Chair – Amanda Carpenter

AC – Anthony Child

CR – Claire Rose

DR – David Richardson

JN – James Nicholson

KC – Kay Chacksfield

NF – Nick Fry