

KIRTLINGTON PARISH COUNCIL MEETING

Tel: 07447 772657. E Mail: kirtlingtonclerk@gmail.com

To members of the council:

You are hereby summoned to attend a meeting of Kirtlington Parish Council on Tuesday 21st April 2026 to be held at 6.30pm at St Mary's Church for the purpose of transacting the following business:

Joanne Broughton, Clerk to the Parish Council

Public and press are welcome to attend.

AGENDA

1. To note apologies for absence.
2. Variation of order of business.
3. Declaration of interest in items on the agenda (if any)*
4. Update from County and District Councillors (if in attendance).

MINUTES

5. To confirm meeting minutes of 17th March 2026 and sign as a true record.
6. To consider any actions from last minutes.

PUBLIC PARTICIPATION

7. A short period will at this stage be made available for members of the public to ask questions or submit comments about local matters relating to the agenda.

PLANNING

8. To note planning application comments/consider new planning applications.

FINANCE

9. To agree payments in accordance with the budget (list below).

REGULAR ITEMS/REPORTS

10. To receive Allotments, Community Orchard and Gravel Pit Field update and consider resolution requests, if any.
11. To receive road safety and traffic calming update and to consider resolution requests, if any.
 - To discuss response from Thames Valley Police regarding KPC's request for an average speed camera.
12. To receive Village Hall Management Committee (KVHMC) update and to consider resolution requests, if any.
13. To receive Sports Field update including liaison with volunteer groundsmen and to consider resolution requests, if any.
 - To discuss sports provision in the village.
 - To consider sports field related grants to apply for.
14. To receive Roman Close and Sports Field play areas update and to consider resolution requests, if any.
15. To receive Mid-Cherwell Neighbourhood Plan update and to consider resolution requests, if any.
16. To receive website, Facebook and Village News update and to consider resolution requests, if any.
17. To consider any correspondence received and consider resolution requests, if any (list below).
18. To report on essential village matters (items received after agenda was set).

NEW ITEMS

19. To consider contribution towards cost of Christmas lights.
20. To consider grant request of £1,000 from the MCNP.
21. To consider costs for rewilding of scout hut area.
22. To consider quote for pothole repairs in village hall car park.
23. Overhanging trees near Village Hall.

PLANNING APPLICATIONS:

26/00609/TPO	T 114 - Lime, remove deadwood. T 115 - Horse Chestnut, remove dead limb and reduce damaged branch to safe timber. T 125 - Lime, remove deadwood. T 129 - Horse Chestnut, aerial inspection of wounds. T 140 - Lime, remove deadwood. T 141 - Lime, lift canopy by 3 meters and deadwood. T 149 - Lime, climb to inspect bracing and adjust if needed. T 151 - Lime, deadwood. G2- 4 x Horse Chestnut, remove worst quality (marked roadside with white on stem!). G11- Various trees marked on survey, remove dead standing Sycamore, (marked with pink on stem carpark side!). Subject to TPO 23/2025 Kirtlington Park Polo Club, Akeman Street
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PAYMENTS FOR THIS MEETING:

Joanne Broughton	April salary	£1,097.32
Joanne Broughton	April expenses	£50.00
Turney	Strimmer - PAID	£277.40
Ady Podbery	Grass cutting - PAID	£256.80
CDC	Half yearly charge for emptying dog bins - PAID	£302.02
Amanda Carpenter	Expenses – Plant for volunteer Christmas gift - PAID	£50.00

CORRESPONDENCE

<ul style="list-style-type: none">• Temporary road closure notice (T17950) from OCC for Heyford Road & Oxford Road, Kirtlington to facilitate footway slurry works from 12th to 19th June.• Temporary road closure and no waiting notice (T17958) from OCC for Bletchingdon Road, Kirtlington, from junction with A4095 to junction with Springwell Hill to facilitate footway slurry works from 18th to 23rd June (weekend excluded).• Notification from CDC of persons nominated for Election, confirming four nominations and three vacancies for Kirtlington.• Notification from CDC of uncontested election, confirming that all four persons nominated were elected as Parish Councillors – Term of Office commences 11th May.• Adderbury Neighbourhood Plan – Response requested by 28th May.• Email from County Councillor Will Boucher-Giles advising of road resurfacing work being carried out on the Portway 21st and 22nd April.• Recording of Elections 2026 Post nominations briefing from CDC.• Cherwell Business Awards flyer from CDC.• Annual questionnaire from Sport England Active Places.• Notification from OCC of a Community Transport Grant. Deadline for applications is 10th July.• Recording from NALC of Introduction to the Local Council Award Scheme webinar attended by the Clerk.
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*If Members declare a Disclosable Pecuniary Interest they must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item). Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items, before leaving the meeting, shall do prior to the item in question.

Chair – Amanda Carpenter
AC – Anthony Child
CR – Claire Rose
DR – David Richardson
JN – James Nicholson
KC – Kay Chacksfield
NF – Nick Fry